

PRESENT: Selectmen Stephen C. Themelis, Michelle Gallagher and Melissa Tzanoudakis; Mark Andrews, Town Administrator; Peggy Mazzola, Administrative Assistant

The meeting was called to order at 7:04 PM. Mr. Themelis announced that the meeting is being broadcast live and recorded for rebroadcast.

6/29/2015 - Minutes

1. **Acceptance Of Minutes**

1.1. June 15, 2015 Minutes

On a motion by Ms. Gallagher and seconded by Mr. Themelis, it was unanimously voted to approve the minutes of June 15, 2015 as submitted.

2. **Approve Warrant And Sign Purchase Orders**

The Board signed the warrants.

3. **Public Communications**

Ms. Gallagher read letters of recognition to four Lawrence Academy students regarding their outstanding academic achievement this year.

Ms. Tzanoudakis read a press release on a recent safety training session attended by several DPW employees.

Mr. Themelis announced the next Veterans' Breakfast will be held on Saturday, July 11th at the Pepperell VFW from 8:30-10 AM and will be sponsored by 1A Auto and C & S Pizza. All veterans and their families are invited to attend this free breakfast.

4. **Town Administrator's Report**

Mr. Andrews outlined his report, which included information on the State's approval of the Economic Development Incentive Program (EDIP) for 1A Auto, Economic Development Self-Assessment Tool, restoration of \$5 million by Gov. Baker to Regional School Transportation for FY 2015, and the most recent installment of "Your Town Administrator's Report" featuring the Board of Health.

4.1. Presentation By Al Futterman, Nashua River Watershed Association

Al Futterman from Nashua River Watershed Association made a brief presentation to the Board on the Nashua River Wild and Scenic Rivers Study Act, and discussed the passage of new federal legislation. Mr. Futterman explained it took over five years for the passage of the Nashua River Wild and Scenic River Study Act, which includes the Nashua, Squannicook and Nissitissit Rivers. The Study will take three years to complete, and Mr. Futterman is here to form the study committee. Ms. Tzanoudakis asked about the funding. Mr. Futterman explained funding is through the National Park Service. Mr. Futterman outlined the basic steps of the study and designation processes. Mr. Andrews is recommending that Conservation Administrator Paula Terrasi as the primary representative to a new study committee; Mr. Andrews will serve as secondary representative to this committee, if approved by the Board of Selectmen. On a motion by Ms. Tzanoudakis and seconded by Ms. Gallagher, it was unanimously voted to appoint Paula Terrasi to the Nashua River Wild and Scenic Rivers Study Committee. On a motion by Ms. Tzanoudakis and seconded by Ms. Gallagher, it was unanimously voted to appoint Mark Andrews as alternate member to the Nashua River Wild and Scenic Rivers Study Committee.

5. Appointments / Resignations

5.1. Appointment To Nashoba Valley Technical High School Committee, With NVTHS Appointing Authority

Present in addition to the Board was appointing authority member Jonna Clermont, a Pepperell member of the North Middlesex Regional School District Committee, and Town Moderator Scott Blackburn. On a motion by Mr. Themelis and seconded by Ms. Tzanoudakis, it was unanimously voted to recess the Board of Selectmen’s meeting at 8:30 PM and convene the meeting of the Nashoba Valley Technical High School Committee Appointing Authority. The meeting was turned over to Mr. Blackburn. Mr. Blackburn explained that the member position is vacant, and letters of interest has been received from Michael Tang and Doris Casey. Mr. Blackburn read the letters, and asked if there was anyone else interested in the position. There were no other individuals interested in serving on the committee. Both of the candidates were present, and each gave a background of their education and experience and reasons for their interest in serving on the NVTHS Committee. A question and answer followed between the appointing authority and the candidates. The Board thanked both candidates for their interest and for attending the meeting. Mr. Blackburn called for nominations. Ms. Tzanoudakis nominated Doris Casey; Ms. Clermont seconded the nomination. Ms. Gallagher nominated Michael Tang; Ms. Tzanoudakis seconded the nomination. The following votes were taken:

Appointing Authority Member:	Vote:
Jonna Clermont	Doris Casey
Stephen Themelis	Michael Tang
Michelle Gallagher	Michael Tang
Melissa Tzanoudakis	Michael Tang

Mr. Tang received the appointment, term to expire 6/30/2018. The Board thanked Ms. Casey for her interest.

This concluded the business of the appointing authority. On a motion by Ms. Tzanoudakis and seconded by Ms. Gallagher, it was unanimously voted to adjourn the meeting of the Nashoba Valley Technical School Appointing Authority and to reconvene the Selectmen’s meeting at 8:50 PM.

5.2. Appointments/Reappointments

The Board acted on the following reappointments, all with terms to expire 6/30/2016 unless otherwise indicated:

Affordable Housing Committee:

Brian J. Keating (at large member)

Al Patenaude (Planning Board representative)

Stephen J. Sugar (at large member)

Stephen Themelis (Selectmen’s representative)

Jan Adamczyk (ZBA representative)

There is one at-large vacancy on this committee, and the Finance Committee needs to designate a representative.

Agricultural Advisory Board: Todd Russell, term to expire 6/30/18

Board of Public Works: Paul Brinkman, term to expire 6/30/17

Board of Survey: Harry Cullinan

Cable TV Advisory Committee: Brian Dunigan, Debra Spratt, Robert Sweeney

Conservation Commission (term to expire 6/30/18):

Robert Elliott

Robert Rand

Patricia Swain Rice

Economic Development Advisory Committee:

Chet Babineau

Keith Bagley

John Masiello

Chuck Walkovich

Emergency Planning Committee:

Margie LeFleur

Susan McCarthy

David Stairs

David Querze

David Scott

Peter J. Shattuck

Toby Tyler

George Ux

IST Committee: Gregory Gougian, Chris Marko, David Pease, Douglas Sawyer and Robert Sweeney

Local Licensing Authority:

Todd W. Blain

William Greathead

Armando Herrera

Alan Lessieur

Thomas Maskalenko

Nick Parker

David Scott

Radio Amateur Civil Emergency Services (RACES):

James Burger

James Hein

David Peabody

Lynda Pozerski

Stanley Pozerski

James Wilber

Registrar: Jane Eshleman, term to expire 6/30/18

Sexual Harassment Grievance Officer: Mark Andrews

Alternate Sexual Harassment Grievance Officer: Lisa Ferolito

Zoning Board of Appeals:

Carl Schilling, Associate Member, term to expire 6/30/18

Mark Walsh, term to expire 6/30/18

6. Action Items

6.1. Discussion With Jim Giusti, Auditor

Jim Giusti from the accounting firm Giusti Hingston was present to review the recent audit, management letter and recommendations. A lengthy discussion ensued. Mr. Giusti explained the audit cycle has been adjusted per the request of the Town Administrator and Town Accountant. His firm will be back to audit the 2015 records in late summer with the report and recommendations completed by the end of October to assist the Town in making sound policy changes. The Board thanked Mr. Giusti for attending the meeting and explaining the audit report and management letter.

6.2. 7:30 PM Discussion: Millie Turner Dam, With Alex Hackman, Division Of Ecological Restorations

Alex Hackman from the Division of Ecological Restorations was present to update the Board on the Millie Turner Dam project. Mr. Hackman introduced members of the project team Paula Terrasi, Michael Rosser from Trout Unlimited and Bill Bennett from the US Fish and Wildlife Service. Mr. Hackman explained the reasons for the removal of the dam and outlined the work to be done. The project will begin in mid-September; they must be out of the river by mid-October. Mr. Hackman stated he hopes to engage Pepperell Community Media to document the work, which should take approximately four weeks start to finish. Ms. Terrasi thanked all the partners for their support and work

to make this happen. The board thanked Mr. Hackman and the project team for attending the meeting.

7. Old/New Business*

There was no other business before the Board.

8. Executive Session

At 8:50 PM Ms. Gallagher moved that the Board of Selectmen enter into an Executive Session to conduct strategy sessions for negotiations with nonunion personnel/conduct collective bargaining sessions/contract negotiations with nonunion personnel – Police Chief, Treasurer Collector, and Town Accountant. Ms. Tzanoudakis seconded. Mr. Themelis announced that the Board would return to open session following the executive session, and that Mark Andrews, Town Administrator, and Peggy Mazzola, Administrative Assistant, would be included in the session. A roll call vote was taken as follows:

Stephen Themelis Aye

Michelle Gallagher Aye

Melissa Tzanoudakis Aye

At 9:35 PM the Board voted to return to open session as noted in the Executive Session minutes of June 29, 2015.

On a motion by Ms. Gallagher and seconded by Ms. Tzanoudakis, it was unanimously voted to approve the employment contract with the Tax Collector/Treasurer.

- 8.1. Conduct Strategy Sessions For Negotiations With Nonunion Personnel/To Conduct Collective Bargaining Sessions/Contract Negotiations With Nonunion Personnel: Police Chief, Treasurer/Collector, Town Accountant

ADJOURNMENT: On a motion by Ms. Gallagher and seconded by Mr. Themelis, it was unanimously voted to adjourn the meeting at 9:40 PM.

Respectfully submitted,
Peggy Mazzola, Administrative Assistant

APPROVED:

Stephen C. Themelis, Chairman
Michelle R. Gallagher, Clerk
Melissa Tzanoudakis