

Board of Health
Meeting Minutes

Board Members:

Margie LaFleur, Chairperson, Virginia Malouin, Member, Phil Durno, Member

Staff:

Kalene Gendron (KG), Sandra Gargan (SG)

Attendees:

Mrs. LaFleur announced the meeting opened at 6:00 PM and is being televised by Pepperell Community Media and the Secretary is recording the meeting.

Working Session

6:00 -6:05 PM

No discussion.

2/6/2018 - Minutes

1. Acceptance of Minutes

a. 12/19/17

Mr. Durno made a motion to accept the minutes of 12/19/18 as written. Mrs. Malouin seconds, all in favor.

2. Appointments/New Business/Action Items/Permits

a. Green Acres - MHP License

The Health Agent (HA) recommends the Board's approval.

Mrs. Malouin made a motion to approve Green Acres license. Mr. Durno seconds, all in favor.

b. Suburban Village - License

The HA said there are no deficiencies and recommends the Board's approval.

Mrs. Malouin made a motion to approve Suburban Village license. Mr. Durno seconds, all in favor.

c. Clark's Retirement Home Park - MHP License

The Board members asked the HA if she has received all the necessary documentation showing the existing systems have been decommissioned.

The HA replied she has. She said she did not witness the systems being decommissioned therefore, she will not sign the abandonment forms as the approving authority.

The Chair suggested the HA go to the park and locate a few systems and poke around to see if the systems were decommissioned.

The HA said she spoke to Mr. Boyer from the State on 1/8/18 who said he has not received any paperwork from the park owner but he will ask.

The Chair would like to table the licensing of Clark's Retirement Park, until the HA has heard back from the State.

Mrs. Malouin suggested the HA mention to Mr. Boyer the Board is holding the license pending a response.

Mr. Durno said he knows this gentleman and he believes he did what he was told to do.

d. 41 Lomar Park - Ink Haus - Body Art Establishment License

The HA did an inspection and recommends the Board to approve both the Body Art Establishment and Body Art Practitioner license.

Mr. Durno made a motion to approve both licenses. Mrs. Malouin seconds, all in favor.

e. 41 Lomar Park - Ink Haus - Body Art Practitioner License
Approved

f. Health Agent - Massachusetts Association of Health Boards Seminar - Health Agent is seeking approval from the Board to attend and to obtain required credits toward her license

The HA said this seminar is to help health agents bring housing cases to court.

Mr. Durno made a motion to send the HA to the seminar and the cost will not exceed to \$60.00. Mrs. Malouin seconds, all in favor.

3. Correspondence

a. December and January - Expenditure Sheets

The Board reviewed the monthly expenses. They appreciate the Accountant's effort to keep the Boards made aware of the expenses.

Mrs. LaFleur explained she attended the FY19 budget meeting with the Finance Committee and stressed the importance of having a Social worker on a personal level. She said the Finance Committee was very receptive to this.

She prepared the annual report and commented on how the Pepperell residents are making good use of the hazardous waste facility at Devens.

4. Health Agent Comments

a. ZBA Application (ZBA-2018-01) 18-20 Tucker Ave. - Special permit - Replace (2) mobile homes with a single family home

Mrs. LaFleur read the HA's comments and will be kept in office for review.

The HA will send the comments if approved to the homeowner and ZBA.

Mrs. Malouin made a motion to approve the letter. Mr. Durno seconds, all in favor.

b. ZBA Application (ZBA-2018-02) 114 Lawrence St. - Special permit - Allow existing accessory apartment

Mrs. LaFleur read the HA's comments regarding the existing accessory apartment. The comments are

kept on the file for review.

The HA will send a copy to the homeowner and to ZBA with the Board's approval.

Mr. Durno made a motion to approve the letter. Mrs. Malouin seconds, all in favor.

5. **Matters That May Be Raised That the Chair Didn't Reasonably Anticipate**

The Board had nothing to discuss.

6. **Old Business**

7. **Open Discussion**

8. **Future Meeting**

a. 2/20/18

The Board agreed to the next meeting of 2/20/18.

Mr. Durno made a motion to adjourn the meeting at 6:37 PM. Mrs. Malouin seconds, all in favor.

Respectfully submitted: Sandra Gargan, Board Secretary