

2/22/2017 - Minutes

I. CALL TO ORDER

The Meeting was called to order by Irene Leddy at 6:02 p.m. at the Town Hall, Main Street, Conference Room B.

Attendants: Susan McCarthy, Irene Leddy, Fran Bergeron, Sheila Jones, Fran Lamb, Phil Durno, Peter Nordberg

II. ACCEPTANCE OF MINUTES

Motion made by Phil Durno to accept the meeting minutes from January, 2017 and April, 2016 Motion seconded by Peter Nordberg

All in favor!

III. SIGN VOUCHERS

No vouchers to sign

IV. OLD BUSINESS/NEW BUSINESS

IV.1. Directors Report

Art Show: Our first month long event occurred in January. The Art Show aligned with our annual Noon Year's Eve party giving the show a boost in attendees and interest! Huge turnout throughout the month and what a great place to have an Art Show with all our wall space and lighting that goes on for days! We will do this again next year. Art class will continue Thursday afternoon's at 12:30 p.m.

1st Regional Directors Meeting: We will be doing a monthly meeting each month. We gathered in Lunenburg and shared some best practices and ideas to support our respective senior populations. The topic that garnered the most conversation and interest? Our monthly TV program Center Stage. Great conversation about what the TV program can do for a community around driving knowledge and interest in how Senior Centers can help! What I would like to do is have a commercial regarding the Sr. Center on the cable show.

Sir William's Run Update: Going well but Friday and Saturday are so busy. Folks that need rides those days must call in each week to get on the schedule. Reminder that medical appointments take priority. We are keeping detailed tracking about rides we cannot accommodate on those days to help us determine what our future needs will be. Lastly, we'll be looking, I suspect for some grant to help sustain the Sir William's Saturday Run because as the weather warms, the interest seems to be as well. We have 12 people using the Saturday service. We have six people scheduled for this Saturday. So, we are helping the community. I will be looking for places where we can find some extra money. I would like to continue it. There is no transportation in Pepperell.

Free ride to medical appointments for anyone on Mass Health.

Center Stage: We are on our 6th episode. This month we are focusing on love. We highlighted our Forever Friends Party, 3 amazing couples and we were in the kitchen with my parents. It is truly fabulous and totally unscripted which clearly shows how important our center is to many people. Check out episode 6 this Thursday at 7:00 PM on channel 194.

Thanks to our friends at River Court Residence: We've received supplies like coloring books as well as the gift of an expert on diabetic management to speak to us. Thank you!

Special Thanks to Susan Brussard for "super cleaning" spaces like closets and shelving areas.

Special Thanks to Peter Nordberg, Sheila Jones and Fran Lamb for engaging in a large project that has us reviewing and updating all the centers policies and procedures. This requires monthly meetings and I am ever thankful!

Odds and Ends

- Some leaking in Art room – checked it out and we will wait till spring, it could be a flashing issue.

- Our annual Fire Suppression System check in the kitchen was completed.

Overall: While the calendar year is not technically a new one for us as we work in the fiscal year, it certainly is for the folks that work and come here. We've seen real growth of nearly 200 faces over the last 2 calendar years and I want to thank the board, the staff and especially the seniors and the community for helping our Home Away from Home. Our Pepperell Senior Center has become a place that serves even more of our seniors in important and helpful ways.

Peter Nordberg made a motion to accept the Directors report, Phil Durno seconded the motion. All in favor.

IV.2. Budget Review

We had a growth of over 200 people in the last 2 year. Outreach Coordinator doing a great job but we are serving more people now than ever. Especially that we now have the Salvation Army to service. Volunteers increasing.

Thank you cards and letter 186 sent out. We send these out daily. Friends of the Sr. Center help have donated lots of money.

I have asked for a part-time position. Most of money will come out of Grant. Just asking town for \$5,539. When I have a job description I will bring it in and we can talk about it. We have had an 11% increase in one year. We are at capacity when we have a party. Capacity is 199. Bob from Friends of Seniors discussed his concern about needing more room at the Sr. Center. Susan will work with Mark Andrews regarding all of this. Eventually we will need more room.

Susan reviewed the line items on the budget.

IV.3. Review And Approve Next Subcommittee Revision

After reviewing, found some corrections to be made .We will revisit at our next meeting after corrections.

V. Other Matters That May Arise That The Chair Didn't Reasonably Anticipate

Jean Connolly from GWAT (Global War on Terrorism) attended our meeting. She is interested in using the Sr. Center for a craft fair fundraiser for GWAT. She is asking that the event to be held on Saturday October 21, 2017. Vendors will be supplying their own tables and set up in the main function hall. They would like to utilize the kitchen to serve a light lunch. They will have the assistance of a food safe certified kitchen manager who presently works in the Groton High school kitchen to oversee the kitchen. This fundraiser will assist the Middlesex GWOT with its goal to raise money to erect a monument.

It was brought to our attention that the Friends of Pepperell Seniors are planning to have a craft fair on November 2 at the Sr. Center. Since this is only a few week apart, there was some concerns. It was suggested that Jean possibly change her date to an earlier date. Possibly October 14. She will determine if a date change is possible on her end and we will discuss at meeting next month.

A time was scheduled for the subcommittee to meet again to review documents. It will be Monday, March 20, at 1:00 p.m.

Bob, President of "Friends of Seniors" is happy to hear Van is doing well. He suggested that possibly we put out flyers at various businesses regarding the transportation. He Indicated that everything is going well at the Sr. Center. Everyone is happy. Things going good.

Volunteer reports reviewed- motion made by Peter Nordberg, seconded by Fran Bergeron to approve, All Approved.

Outreach Report reviewed- motion made by Peter Nordberg to approve Fran Bergeron seconded. Everything Approved

Activities reports reviewed – motion made by Sheila Jones, seconded by Peter Nordberg, everyone approved.

VI. COMMENTS

VII. NEXT MEETING

Next meeting will be on March 14, 2017 at 6:00 p.m. at Town Hall

VIII. ADJOURNMENT

Meeting Adjourned at 6:57 p.m.

Respectfully submitted by: Sheila Jones
Council on Aging, Secretary