

**PRESENT:** Selectmen Melissa M. Tzanoudakis, Roland P. Nutter and Lisa M. Ferolito; Mark Andrews, Town Administrator; Peggy Mazzola, Administrative Assistant

The meeting was called to order at 6:02 PM. Pledge of Allegiance was said. Ms. Tzanoudakis announced that the meeting is being broadcast live and recorded for rebroadcast.

6/12/2017 - Minutes

**1. Acceptance Of Minutes**

1.1. May 15, 2017 Regular And Executive Session

On a motion by Ms. Ferolito and seconded by Mr. Nutter, it was unanimously voted to accept the regular and executive session minutes of the meeting of May 15, 2017 as submitted, executive session minutes not to be released.

**2. Approve Warrant And Sign Purchase Orders**

The Board signed the warrants in advance of the meeting.

**3. Public Communications**

Ms. Ferolito read a list of committee vacancies.

Ms. Ferolito read a press release regarding the Pepperell 4th of July Committee fundraising events.

Ms. Ferolito read a press release announcing the Pepperell Business Association Summer Band Concert Series and Ice Cream Socials to be held on Tuesday evenings from July 11th through August 15th.

Mr. Nutter read a press release announcing the Pepperell Palooza concert to be held on Saturday, June 17th at the Town Field.

Mr. Nutter announced the next Veterans' Breakfast will be held on Saturday, July 8th at the Pepperell VFW from 8:30-10 AM and will be sponsored by 1A Auto and C & S Pizza. All veterans and their families are invited to attend this free breakfast.

**4. Town Administrator's Report**

Mr. Andrews asked the Board to join him in offering best wishes to Ms. Rachel Record, North Middlesex Regional High School Valedictorian and Mr. Gavin Donohoe, North Middlesex Regional High School Salutatorian; and Mr. Bryson Tang, Nashoba Valley Technical High School Valedictorian and Ms. Calie Bridges, Nashoba Valley Technical High School Salutatorian. Ms. Record, Mr. Tang and Ms. Bridges were present; Mr. Donohoe was unable to attend tonight's meeting. Also present were Denise Pigeon, NVTHS Superintendent and Al Buckley, NVTHS Committee member. Mr. Nutter read a resolution honoring Ms. Bridges. Ms. Ferolito read a resolution honoring Mr. Tang. Mr. Nutter read a resolution honoring Ms. Record. The Board congratulated the students on their achievements, and thanked them, Ms. Pigeon and Mr. Buckley for attending the meeting.

Mr. Andrews announced the Town received a grant award of \$20,000 under the Commonwealth's Community Compact (CCC) for our scheduled Master Plan review. In addition, the Town received a contract for a grant award of \$15,000 for IT storage. Mr. Andrews announced the Town will receive \$57,298 in federal Assistance to Firefighters grant funding, with a local match of \$2,864 required. This grant will fund pages, CPR devices

and IV pumps.

Mr. Andrews announced the Town received a check for \$70,000 from the Massachusetts Department of Fish and Game for the sale of two parcels totaling 36.8 acres on the Nissitissit and Nashua Rivers (land behind the senior center). At the fall 2016 Town Meeting the Town voted to approve this program. Mr. Andrews thanked Conservation Administrator Paula Terrasi for her work on this project. Present was Ann Gagnon from the Massachusetts Department of Fish and Game who presented a ceremonial check to the Board.

Mr. Andrews announced the Town was successful in our Fire Department's application for \$13,981 from the Greater Lowell Community Foundation and the Community Foundation of North Central Massachusetts on behalf of the Nashoba Valley Healthcare Fund for a Lucas 2 Chest Compression system. This grant award will add this valuable life saving device to our equipment inventory. Mr. Andrews recognized Ben Simmons and Chief Tyler for their hard work on this grant award.

Mr. Andrews announced the Town joined with area cities and towns and local action organizations for the annual meeting of the Greater Lowell Community Foundation on June 6th. The GLCF has been instrumental in assisting our efforts through NMCares to fight opioid and heroin addiction in the Town of Pepperell and surrounding towns.

## 5. Appointments / Resignations

### 5.1. Appointments: Annual Reappointments

The Board reviewed the following reappointments, all with terms to expire 6/30/2018 unless otherwise indicated:

Affordable Housing Committee:

Brian J. Keating (at large member)

Agricultural Advisory Board: Kimberly Hapgood-White, term to expire 6/30/20

Board of Public Works: Paul Brinkman, term to expire 6/30/19

Cable TV Advisory Committee: Brian Dunigan, Debra Spratt

Capital Program Committee: Taya Dixon Mullane, Michael Kingsbury

Constables: Patricia A. Krauchune, Frank Quattrochi, term to expire 6/30/20

Crank-up Committee: Christine Thompson, Joshua Thompson, term to expire 6/30/19

Economic Development Advisory Committee:

Chet Babineau, John Masiello, Chuck Walkovich

Emergency Planning Committee:

Mark Andrews, Kalene Gendron, Margie LeFleur, Susan McCarthy, David Stairs, David Querze, David Scott, Peter J. Shattuck, Toby Tyler, George Ux

Finance Committee: Sean McGinty, term to expire 6/30/19

Forest Warden: Peter Shattuck

Historical Commission: Ronald Karr, Cory Minichino, term to expire 6/30/20

IST Committee: David Pease, Douglas Sawyer and Robert Sweeney

Labor Counsel: Sharon Siegel, Mirick O'Connell

Local Licensing Authority: Todd W. Blain, William Greathead, Alan Lessieur, Thomas Maskalenko, Nick Parker, David Scott

Moth Superintendent: Peter Shattuck

Parking Clerk: Eileen Lundstrom

Pepperell Auxiliary Police Department:

David Querze Pepperell Auxiliary Police Department Captain

Glenn B. Caswell Pepperell Auxiliary Police Department Lieutenant

Paul Nelson Pepperell Auxiliary Police Department Lieutenant

Alex Codyer Pepperell Auxiliary Police Department Officer

Michael Glowacki Pepperell Auxiliary Police Department Officer

Michael Luibil Pepperell Auxiliary Police Department Officer

Neil Maskalenko Pepperell Auxiliary Police Department Officer

Thomas P. O'Brien Pepperell Auxiliary Police Department Officer

Michael Pietroforte Pepperell Auxiliary Police Department Officer

Jesse Reed Pepperell Auxiliary Police Department Officer

Jordan Salinas Pepperell Auxiliary Police Department Officer

Scott Woodward Pepperell Auxiliary Police Department Officer

Justin Zink Pepperell Auxiliary Police Department Officer

Jeffery J. Noble Pepperell Auxiliary Police Department Sergeant

Anthony Wales Pepperell Auxiliary Police Department Sergeant

Radio Amateur Civil Emergency Services (RACES):

James Burger, ACS Operator

James Hein, ACS Operator

Lynda Pozerski, ACS Operator

Stanley Pozerski, ERU/ACS Officer

James Wilber, ACS Operator

Registrar: Sharon Tetreault, term to expire 6/30/20

Sexual Harassment Grievance Officer: Mark Andrews

Pepperell Police Department:







Jeremiah R.

Friend

Pepperell Police Department Detective

Deborah A. Bezanson Pepperell Police Department Detention Room Monitor

Steven D. Bezanson Pepperell Police Department Detention Room Monitor

Glenn B. Caswell Pepperell Police Department Detention Room Monitor

Alex Codyer Pepperell Police Department Detention Room Monitor

Elizabeth Jones Pepperell Police Department Detention Room Monitor

Michael Luibil Pepperell Police Department Detention Room Monitor

Eileen Lundstrom Pepperell Police Department Detention Room Monitor

Neil Maskalenko Pepperell Police Department Detention Room Monitor

Paul Nelson Pepperell Police Department Detention Room Monitor

Jeffrey Noble Pepperell Police Department Detention Room Monitor

Rose Page Pepperell Police Department Detention Room Monitor

Nicholas Pentedemos Pepperell Police Department Detention Room Monitor

Mike Pietroforte Pepperell Police Department Detention Room Monitor

David F. Querze Pepperell Police Department Detention Room Monitor

Jesse Reed Pepperell Police Department Detention Room Monitor

Jordan Salinas Pepperell Police Department Detention Room Monitor

Shaun Shattuck Pepperell Police Department Detention Room Monitor

Rick Smith Pepperell Police Department Detention Room Monitor

Anthony Wales Pepperell Police Department Detention Room Monitor

Scott Woodward Pepperell Police Department Detention Room Monitor

Justin D. Zink Pepperell Police Department Detention Room Monitor

Todd W. Blain Pepperell Police Department Lieutenant

Daniel R. Adams Pepperell Police Department Officer

Steven A. Burke Pepperell Police Department Officer

Jared J. Carrubba Pepperell Police Department Officer

|           |          |   |
|-----------|----------|---|
| Daniel P. | D'Eon    | Pepperell Police Department Officer         |
| Bruce     | Haskins  | Pepperell Police Department Officer         |
| Michael   | Kenney   | Pepperell Police Department Officer         |
| Stephen   | Mulkerin | Pepperell Police Department Officer         |
| Richard   | Smith    | Pepperell Police Department Officer         |
| Fabrizio  | Vestri   | Pepperell Police Department Officer         |
| Steven    | Bezanson | Pepperell Police Department Reserve Officer |
| Glenn B.  | Caswell  | Pepperell Police Department Reserve Officer |

Paul Nelson Pepperell Police Department Reserve Officer

David Querze Pepperell Police Department Reserve Officer

Rick Smith Pepperell Police Department Reserve Officer

Anthony Wales Pepperell Police Department Reserve Officer

William Greathead Pepperell Police Department Sergeant

Alan Lessieur Pepperell Police Department Sergeant

Thomas Maskalenko Pepperell Police Department Sergeant

Nick Parker Pepperell Police Department Sergeant

Michael            Luibil            Pepperell Police Department Special Police Officer

Jeffrey            Noble            Pepperell Police Department Special Police Officer

Michael            Pietroforte       Pepperell Police Department Special Police Officer

Special Police Officers:

Dunstable:

James Dow

Timothy Iallegio

John J. Koyutis

Steven Bugler

Charles Chaprales

Shawn Drinkwine

Darrell Gilmore

Eric Hoar

Michael Lafferty

Nicholas Papageorgiou

Sean Ready

Greg Sanborn

Matthew Sech

Philip Sepe

Jeffrey Swift

Matthew Tully

Groton:



Jason M. Goodwin

Kathleen Newell

Michael Ratte

Nicholas C. Beltz

Robert L. Breault

Peter S. Breslin

Edward J. Bushnoe

Gordon A. Candow

Paul R. Connell

Omar A. Connor

Timothy P. Cooper

James A. Cullen III

Derrick J. Gemos

Kevin T. Henehan

Michael A. Lynn

Stephen C. McAndrew

Rachael E. Mead

Caitlyn K. Murphy

Donald L. Palma, Jr.

Richaed L. Rene

Dale P. Rose

Victor J. Sawyer

Jonathan C. Shattuck

Edward P. Sheridan, Sr.

Gregory W. Steward

Patrick A. Timmins

Cory E. Waite

Hollis:

Richard Bailey

Richard Bergeron

Nicholas Collishaw

Craig Conant

Angelo Corrado

Joseph Hoebeke

Lucas Ilges

Adam Kushmerek

Brendan LaFlamme

Phillip Landsteiner

Matthew Poulicakos

Megan McLynch

James Sartell

Jonathan Tate

Kurt Thompson

David Turgeon

Joseph Wallent

Townsend:



Richard

Bailey

Tony

Brennan

Austin

Cote

Mark

Francis

Mark

Giancotti

Jeffrey

Giles

John W.

Johnson

Thomas

Kalil

James Landi

James P. Marchand

Michael Marchand

Kimberly J. Mattson

Joseph Quinn

George Reidy

Thaddeus G. Rochette

Christopher VanVoorhis

David

Phillips

Nicholas

Thayer

Town Counsel: Edward J. Richardson

Town Forest Committee: Joseph Radwich, Peter Shattuck

Trustees of the Brooks Educational and Entertainment Fund:  
Chet Babineau, term to expire 6/30/20

Selectmen's Representative to the LRTA (appointed by Chair):  
Susan McCarthy

Personnel Board: Penny Evans, term to expire 6/30/19

On a motion by Mr. Nutter and seconded by Ms. Ferolito, it was unanimously voted to approve the appointments as listed.

Ms. Tzanoudakis will serve as the Board's representative to the Personnel Board.

Northern Middlesex Council of Governments: Mr. Andrews is getting clarification on this appointment from Northern Middlesex Council of Governments; if the Board doesn't have to appoint someone from the Board he will recommend that Stephen Themelis be appointed as the Selectmen's representative.

## 6. Action Items

6.1. Signs & Safety Update

Mr. Andrews recommended that this item be tabled as it is a fairly involved plan, neither Ken Kalinowski nor Peter Shattuck could attend the meeting, and Mr. Nutter and Stephen Parker need a full briefing.

7. **Old/New Business\***

The Board discussed the upcoming 4th of July parade and logistics.

There was no other business before the Board.

8. **Executive Session**

8.1. 6:00 PM Executive Session #2 Of The Open Meeting Law. 2. To Conduct Strategy Sessions In Preparation For Negotiations With Nonunion Personnel Or To Conduct Collective Bargaining Sessions Or Contract Negotiations With Nonunion Personnel -- Fire Chief Contract

On a motion by Mr. Nutter and seconded by Ms. Ferolito, it was unanimously voted that the Board of Selectmen go into executive session at 6:00 PM under #2 of the Open Meeting Law. 2. To conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel -- Fire Chief Contract. Further, the Chair declares that the Board will return to open session for the purpose to take an action on any matters pertaining to: Contract – Fire Chief.

A roll call vote was taken as follows:

Melissa Tzanoudakis Aye

Roland Nutter Aye

Lisa Ferolito Aye

The Board returned to open session at 7:00 PM as noted in the Executive Session minutes of the meeting of June 12, 2017.

On a motion by Mr. Nutter and seconded by Ms. Ferolito, it was voted with two in favor and one opposed to put forth a contract offer to Fire Chief Toby Tyler with compensation to be set at \$90,000 for the first year of the contract and \$100,000 in the second year of the contract; further, Chief Tyler will have until 12:00 noon on June 20, 2017 to accept the offer. In addition, the Board of Selectmen vote to authorize the Town Administrator and Labor Counsel, under the Town Charter, Section 4-2, and other applicable sections of the Charter and governing laws, to make any necessary adjustments on an as needed basis to prepare a final contract document for the Board of Selectmen's signature as per the Board's directive of March 20, 2017. Further, that the Town Administrator will make these preparations in conjunction with our Labor Counsel. If Chief Tyler does not accept the offer, it was also motioned to direct the Town Administrator to contact the second Fire Chief candidate, and if he also declines the offer we will start a new search. A roll call vote was taken as follows:

Melissa Tzanoudakis Aye

Roland Nutter Aye

Lisa Ferolito No

ADJOURNMENT: On a motion by Ms. Tzanoudakis and seconded by Mr. Nutter, it was unanimously voted to adjourn the meeting at 8:05 PM.

Respectfully submitted,

Peggy Mazzola, Administrative Assistant

APPROVED:

Melissa M. Tzanoudakis, Chairman

Roland P. Nutter, Clerk

Lisa M. Ferolito