

**GUIDELINES FOR DEDUCT METERS INSTALLED IN THE  
TOWN OF PEPPERELL**

1. The Pepperell Water Division will sell the deduct meter and meter connections at a price based on actual material costs, including cost of Inspection, 15% Administrative fee and 5% sales tax.
2. The Pepperell Water Division will read all deduct meters.
3. The Homeowner will be responsible for installation of the deduct meter and meter connections. Deduct Meter must be installed in the same area as the main water meter and reader.
4. The Pepperell Water Division will install all touch pad or radio read units to the outside of the house.
5. The Pepperell Water Division will need to drill a 1/4" hole in the house to run a wire from the deduct meter to the touch pad or radio read unit. The Water Division will use caulking to prevent leaks.
6. The Pepperell Water Division shall inspect every deduct meter installation. Installation must be approved by the P.W.D. before readings will be taken. *PLEASE REMEMBER TO CALL TO HAVE YOUR DEDUCT METER INSPECTED IMMEDIATELY AFTER INSTALLATION.* If the Homeowner does not notify the Pepperell Water Division of the deduct meter installation, there will be an inspection fee of \$50.00 assessed to the homeowner.
7. The Homeowner will be responsible for accessibility and any frost damage to the deduct meter. All rules and regulations applying to water meters in the Pepperell Water Division's Rules and Regulations Handbook will also apply to deduct meters.

**DEDUCT METER INSTALLATION INSTRUCTIONS:**

1. The Deduct Meter must be installed after the original water meter (no teeing off before the original water meter allowed).
2. The Deduct Meter must be at a reasonable height so that the Water Department can read the top of the meter.
3. The Deduct Meter must be installed horizontal. (no vertical installations allowed).
4. Meter connections provided by the Water Department must be used.

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Your signature below acknowledges receipt of a deduct meter and that you have read and agreed to the guidelines listed above.

\_\_\_\_\_  
Signature of Homeowner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Address

Paid by Cash  
or Check No. \_\_\_\_\_

\_\_\_\_\_  
Deduct Meter No.