



# TOWN OF PEPPERELL

## BOARD OF SELECTMEN

Offer Letter: John Moak

June 11, 2018

Dear Mr. Moak,

The Board of Selectmen for the Town of Pepperell would like to extend an offer to you as our interim Town Administrator, starting on June 14, 2018 and ending on September 5, 2018. As described in the Town's Chart, if we have not selected a permanent Town Administrator within that time frame you would be eligible to be appointed to a second 90 term.

You are expected to work 24 hours a week with a schedule as follows:

- Mondays 8AM – 7PM (later for weeks with meetings)
- Tuesdays 8AM – 2PM
- Thursdays 8AM – 3PM (except on the third Thursday of the month, where you will work Wednesday that week)

The Town will pay you a rate of \$53.00 per hour with no benefits.

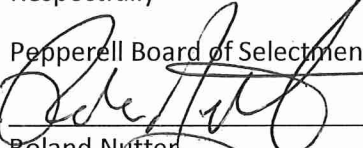
Additionally, the Town will pay you the following weekly stipend of:

- Overnight lodging \$150
- Car allowance \$50.00

If these terms are acceptable, please execute this offer by signing below


Respectfully

Pepperell Board of Selectmen

  
\_\_\_\_\_  
Roland Nutter  
Chair

  
\_\_\_\_\_  
Lisa Ferolito

  
\_\_\_\_\_  
William Greathead

  
\_\_\_\_\_  
John Moak

Date: 6/14/2018