

Pepperell CATV Committee



One Main Street
Pepperell, MA 01463



Minutes:

Date: 08/29/11
Time: 07:01:00 PM
Location: Library Meeting Room
Attended by: Richard Potts; Mark Boyajian; David Pease; Phil Durno, Mark Walsh
Absent: Debra Spratt
Late: --
Chair: Richard Potts
Minutes: Mark Boyajian

Speaker	Comments
M. Boyajian	Moves to accept April minutes as presented.
M. Walsh	Seconds the motion Vote is unanimous.
R. Potts and committee	General discussion of new contract. Fibre connection from Snr. Center to cottage street. Cottage street is going to be the hub. Town Hall to CS, Library to CS, Snr. Center to CS. General discussion of leasing the Cottage Street property. Bill August indicated that some laungage needs to be changed prior to final review. His recommendation is to approve it pending final legal review.
Mark Walsh	Moves to approve the renewed cable franchise agreement in substantially the form as presented here pending resolution of issues WRT the fibre lines and the final technical workind after review by our council.
D. Pease	Seconds the motion Vote is unanimous.
R. Potts.	Side letter to Lomar Park wherein they propose that they will only maintain the local office for 5 years. It should read "for 5 years from the date the franchise renewal becomes affected.

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	Charter has agreed to give us all the equipment that is currently being used to run Ch. 15 when we move out to Cottage Street. Once the new agreement is in place, they will write a letter to describe the transfer of assets.
M. Walsh	Moves to accept the presentaiton of the lomar park office space side letter to the selectmen pendin clarifidation of the 5 year term set forth therein.
Phil	2 nd Vote is unanimous
R. Potts	Go-arounds with Charter on how all the fibre and related hardware will work. Darrel Benoit, contract employee in Chelmsford, works in lowell, and is a student. He is willing to volunteer his time to help us sort this all out. We would like to consider hiring him “down the line” to help us work out some of the technical aspects to how we should set up. Example: all the audio is going out mono.
	Next Selectmen's meeting is on the 12 th . We might not be ready to present our case by this date. We need to formalize an approach.
p. durno	Motion to adjourn.
M. Walsh	2 nd Vote is unanimous.
R. Potts.	Meeting adjourned at 8:14

Minutes Approval

Name	Signature
Richard Potts	
Mark Boyajian	
Mark Walsh	

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David Pease	
Debra Spratt	
Phil Durno	