

**Pepperell Board of Health
December 21, 2010
Meeting Minutes
Town Hall Conference Room A**

Call to order: The Pepperell Board of Health was called to order at 7:03 PM by Mr. Buckley. He informed all present the meeting was being recorded.

Members Present: Alfred Buckley, Chairman, John Marriner, Member, Phillip Durno, Member

Members Absent:

Staff Present: Kalene Gendron R.S., Health Agent

Guests Present:

Minutes to be approved: Mr. Marriner made a motion to accept the November 16, 2010 minutes. Mr. Buckley seconded it. A vote was taken. All were in favor. Mr. Durno was not on the Board.

Topic of Discussion	Relevant Discussion	Action taken	Vote taken
Calendar:	<ul style="list-style-type: none"> • The next BOH meeting is scheduled for Jan. 04, 2011. • Mr. Marriner asked if anyone would like to attend the Emergency Preparedness Meeting in Ayer, MA at the Police Station on January 12, 2011. 		
Correspondence:	<ul style="list-style-type: none"> • Mr. Ken Gikas, Region II, Emergency Preparedness would like to know how many in the BOH has had the NIMS training. Mr. Marriner has taken all the trainings. 		
Walk-In Appointments	<ul style="list-style-type: none"> • None 		
Permits/Bill Warrants	<ul style="list-style-type: none"> • Suburban Village and Green Acres licenses. 	Board signed the licenses	
Old Business: Emergency Preparedness Meeting	<ul style="list-style-type: none"> • Mr. Marriner updated the Board of what discussed at the Emergency Preparedness Meeting. • The BOH can notify Region II, if Pepperell would like to host a table top exercise. In "2011." 		
Old Business: Region II-Equipment Grant	<ul style="list-style-type: none"> • The Health Agent gave the Board a list of items that the BOH might be interested in purchasing. • The Board will not spend the grant money in order to spend it. 		

<p>Old Business: Funeral Director-Licensing</p> <p>Old Business: 8 Nashua Rd.</p> <p>Old Business: 224 South Rd. -Update</p>	<ul style="list-style-type: none"> • A discussion ensued about getting the renewal applications for the funeral homes ready to be sent out in February. • This complaint goes back to October 2010; it is a tenant, landlord situation. There are three outstanding violations that need to be corrected. Once this has been done the Health Agent must have the tenant's permission in order that a re-inspection may be done. This has been a back and forth situation. • A letter will be sent out to the landlord asking that he be present during the next meeting and the tenants will be getting a copy also. • Sandra Buss has a confirmed failed system. There is active breakout but due to financial restraints; she is asking to postpone the replacing her septic system until spring. • The Health Agent expressed the Board may want to give her an extension until spring as long as she has the septic pumped to prevent breakout. 	<p>Mr. Durno made a motion to have a letter sent to Mr., Sartelle having him come before the Board to see why these three violations have not been corrected.</p> <p>Mr. Marriner seconded it.</p> <p>Mr. Marriner made a motion to send a letter stating that she must have her septic system pumped out and under control until the spring when ground thaws out, and then she is to begin repairing the system.</p> <p>Mr. Durno seconded it.</p> <p>Mr. Buckley abstained</p>	<p>A vote was taken. All were in favor.</p> <p>A vote was taken Two out of three were in favor. Mr. Buckley abstained from voting.</p>
<p>Old Business: 120 Main St.</p>	<ul style="list-style-type: none"> • The landlord has gotten in touch with the tenant and she is waiting to get back in the unit to verify repairs have been made. • The landlord would like an extension until the end of December, since we are at the end of December I would like to contact him so this matter gets closed. 	<p>Mr. Marriner made a motion for the Health Agent to contact the landlord of this property in order to do a re-inspection.</p> <p>Mr. Durno seconded it.</p>	<p>A vote was taken. All were in favor.</p>

