

Pepperell Board of Health
April 19, 2011
Meeting Minutes
Town Hall Conference Room A

Call to order: The Pepperell Board of Health was called to order at 7:00 PM by Mr. Buckley. He informed all present the meeting was being recorded.

Members Present: Alfred Buckley, Chairman, John Marriner, Member

Members Absent: Phillip Durno

Staff Present: Kalene Gendron R.S., Health Agent, Sandra Grogan Board Secretary

Guests Present: Velma Klatka, 4 Foster St. Apt. #317, Joan Gratan, Pepperell, Marilyn Tremblay, Pepperell Housing, Midge Meehan, Pepperell Housing, Jeff Cook, 37/39 High St., Jeanne McBrearty, 21 ½ Wheeler St. 37/39 High St. Jay McChristian, 1 Prescott St.

Minutes to be approved: Mr. Marriner made a motion to accept the minutes of April 5, 2011, as is. Mr. Buckley seconded it. A vote was taken. All were in favor.

Topic of Discussion	Relevant Discussion	Action taken	Vote taken
<p>Scheduled Appointments: 7:05 pm Velma Klatka – 4 Foster St. – Apt.# 317</p> <p>Midge Meehan – Pepperell Housing Authority</p>	<ul style="list-style-type: none"> • A discussion ensued between Ms. Velma Klatka and Ms. Midge Meehan as to how come up with a solution to replace the damaged carpet and sub-flooring if needed in Ms. Klatka’s apartment. • Ms. Tremblay of Pepperell Housing, said they will use chemical agents that will not cause odor, and she will contact Century Carpet to come in and assess the need of the sub-flooring and carpet that needs replacing. • The furniture in the effected area in the apartment will have to be moved while the work is taking place, and it will be Ms. Klatka’s responsibility to have her possessions moved out for the work to proceed. • The Board agreed that having the roof repaired first, then fixing the floor is a move in the right direction. • Ms. Klatka returned and explained she wants the floor to be level as she does not want to fall. • The Board once again re-assured her that the party involved has taken all this into consideration and will work with her closely to get the issue resolved. 		

<p>Walk-In 37 High St. – Housing violations</p> <p>39 High St. Housing violations</p>	<ul style="list-style-type: none"> • The Health Agent had been to 37-39 High St., to do a housing inspection and found several violations. An order to correct all violations with in thirty days was issued. • The landlord Mr. Cook came before the Board to request an extension of time, as he is in the process of trying to get the tenants out of there and he would like to move in once all corrections are made. Mr. Cook had the tenant sign a tenant at will agreement with stipulations that no animals, no children allowed as lead was present. Since then the tenants have a 10 month old child and pets. He feels the tenants are in violation of the lease agreement and would like them to move out. • The Board agreed to extend another sixty days to Mr. Cook. • The Health Agent will amend the original order sent out on April 8, 2011, to reflect a sixty day extension. • Mr. Cook who is the landlord of this duplex is asking the Board to extend his order of correction another thirty days. • The Board agreed to give him a thirty day extension. • The Health Agent will send an amended letter reflecting the Boards approval of another thirty day extension to correct all violations. 		
<p>Correspondence: Hazardous Waste Day - Update</p>	<ul style="list-style-type: none"> • A brochure for the hazardous waste day was shown to the Board and asked if they would like to modify it as it will be available to the public. The hours will be 9:00-12:00 pm at the Jersey St. Fire Station. • Mr. Marriner suggested since Groton doesn't have its own waste day they may like to participate in and share the cost of this event. • The Health Agent will contact Groton's BOH, to see if they would like to be involved with Pepperell's Hazardous Waste Day. 		
<p>Permits/lic./Bill Warrant: 4 Hyacinth – Irrigation Well</p> <p>Bill Warrant</p>	<ul style="list-style-type: none"> • The Health Agent presented this well permit before the Board stipulating the Pepperell Water Department reserves the right to perform an inspection to verify there is no cross connections. • One bill warrant 	<p>The Board signed both the permit and bill warrant.</p>	
<p>Old Business: FY 2012 Budget Update</p> <p>DEP-Landfill letter</p>	<ul style="list-style-type: none"> • The Chairman was informed the budget will be level funded, with any additional increases in hourly wages; it will have to come out of approved budget. • The Health Agent did not have the draft letter available. 		
<p>New Business: Deer Tick Signs</p>	<ul style="list-style-type: none"> • The Secretary was in contact with a sign company that will free of charge be sending out generic deer tick signs. 		

