

**Pepperell Board of Health
October 18, 2011
Meeting Minutes
Town Hall Conference Room A**

Call to order: The Pepperell Board of Health was called to order at 7:00 pm, by Mr. Durno. He informed all present the meeting was being tape recorded.

Members Present: Phillip Durno, Acting Chairman, John Marriner, Member

Members Absent: Alfred Buckley, Chairman

Staff Present: Kalene Gendron R.S., Health Agent, Sandra Grogan, Board Secretary

Guests Present Paul MacDonald, Nashoba Publishing, Joann Arsenault, 222 South Rd., Jessica Cathcart, 222 South Rd., #1, Dina Faureau, Billerica, Diane & Fred Cathcart, Lowell, Sandra & Peter Scannell, 4 Boynton, St., Louise & Bruce Taylor, 49 South Rd., Kyle & Cheryle Cushion, 3 East St.

Minutes to be approved: Mr. Marriner made a motion to approve the minutes of October 4, 2011.

Mr. Durno seconded it. A vote was taken. All were in favor.

Topic of Discussion	Relevant Discussion	Action taken	Vote taken
Permits/ Bill Warrant 49 South Rd. – Single Component	<ul style="list-style-type: none"> • The Health Agent (HA) has reviewed the plans and is okay with the request for the single component. • The members of the Board of Health (BOH) agree with issuing this permit. 	Members of the Board signed the single component permit for 49 South Rd.	
New Business: 222 South Rd. - Housing	<ul style="list-style-type: none"> • The HA explained to the members of the Board, that Joann Arsenault is before the BOH tonight to request more time on some of her existing violations. • Ms. Arsenault said “the lease on the apartment is up on October 31, 2011 and she will have a constable serve Ms. Cathcart, the current tenant an eviction notice, so she can tear the wall down and repair it.” • Mr. Marriner said the violation list is rather large. • The HA explained the order is in full effect and she thirty days to fix all the violations by November 6, 2011. The BOH may grant her an additional thirty days except on the ones deemed critical. • Ms. Arsenault went down the list of violations and said the tenant is responsible for causing some of the violations. • Ms. Jessica Cathcart asked the members of the Board if she could show pictures of her apartment and laundry room. 	Mr. Marriner made a motion to allow another thirty days after the existing order expires on November 6, 2011. This motion will allow thirty days additional to correct 410.500, which states the room immediate right after entrance; wall discoloration , damp & floor rot (pertains to 410.501 (c) and 410.501 (c) basement; ear facing window, abutting chimney window is rotted and wall is rotted. Must be corrected by December 6, 2011.	A vote was taken. All were in favor.

	<ul style="list-style-type: none"> • Mr. Marriner said the smoke detectors and carbon monoxide detectors shall be corrected with in twenty four hours and a certificate issued to the BOH. • Joann Arsenaault said she replaced the smoke detectors, and she needs to get a contractor into the apartment to look at what needs repairing, and the tenant refuses to allow her in. • The members of the Board asked Ms. Cathcart if she would allow the landlord in the apartment. Ms. Cathcart she would. • The members of the Board decided to allow an additional thirty days to existing order which will expire on December 6, 2011. • 	Mr. Durno seconded it.	
<p>Correspondence: Subsurface Sewage Disposal System form approval</p> <p>Correspondence: Body Art application & Body Art Practitioner application</p> <p>Correspondence: Flu Clinic Nov. 2nd mock drill</p>	<ul style="list-style-type: none"> • The HA explained this (S.D.S.) approval form is before the members of the Board, as a Pepperell resident was concerned with a sink hole in their yard and was not sure if the sink hole was caused by an old septic system that had not been crushed when replacing old system. So the HA came up with this form that old septic systems must be crushed and we the BOH has a record of it. • The members of the Board feel this is a good idea. They signed their approval of this form. • The HA gave the members of the Board a copy of the application forms to review and comment on. The body art practitioner form needs to be signed by the person performing the tattoo. • Mr. Marriner would like to table this discussion until next meeting so they review this form as it has three pages. • So at the next meeting we will re-visit these forms. • The HA informed the members of the Board that in order to continue receiving grants from Region II, the BOH has to present a emergency drill in order to get credit for it. • Mr. Marriner asked what we are going to do. • The HA said in the event of a true emergency; this drill is a behind the scene, we are using the space conducting a mock drill so we can continue to get our grants. • Mr. Durno said “this sounds like an easy task.” 		

	<ul style="list-style-type: none"> • Mr. Marriner would like George Ux, to be notified in case he would like to join in. • The HA will notify Mr. Ux. 		
Old Business: Animal Inspector-Payroll	<ul style="list-style-type: none"> • The Animal Inspector did not receive her grade and step and 1% increase. So a letter has been formulated to make the accounting department aware of this. • The members of the Board signed the letter and a copy will go to the Town Accountant. 		
New Business: 109 Townsend St.-Variance request	<ul style="list-style-type: none"> • The HA read a letter asking for the members of the Board to approve the variance request from the local regulations of 150 gallons per day to 110 gallons per day. She said “there is nothing special about this system.” • 	Mr. Marriner made a motion to accept the variance request for 109 Townsend St. Mr. Durno seconded it.	A vote was taken. All were in favor.
Other Item: NABH Quarterly Meeting-Update	<ul style="list-style-type: none"> • Mr. Marriner informed all present that Pepperell broke the ice and is getting a reduction in Pepperell’s assessment next year. He also requested some clarification of the check writing policy. 		

Mr. Marriner made a motion to adjourn the meeting. Mr. Durno seconded it. A vote was taken. All were in favor.

Meeting was adjourned at 8: 25 pm

Next Meeting: November 1, 2011

Respectfully submitted by: Sandra Grogan, Board Secretary

Alfred Buckley, Chairman

John Marriner, Member

Phillip Durno, Member