

**Pepperell Board of Health  
January 10, 2012  
Meeting Minutes  
Town Hall Conference Room A**

Call to order: The Pepperell Board of Health was called to order at 7:00 pm, by Mr. Durno. He informed all present the meeting was being tape recorded.

Members Present: Acting Chairman, Phillip Durno, John Marriner, Member

Members/Staff Absent: Alfred Buckley, Chairman of the Board

Staff Present: Kalene Gendron R.S., Health Agent, Sandra Grogan, Board Secretary

Guests Present: Paul MacDonald, Nashoba Publishing, Erica McLellan, 55 Oak Hill St.

Minutes to be approved: Mr. Marriner approved and accepted as amended the 12/6/2011 minutes. Mr. Durno seconded it. A vote was taken. All were in favor.

<b>Topic of Discussion</b>	<b>Relevant Discussion</b>	<b>Action taken</b>	<b>Vote taken</b>
<b>New Business F:</b> 55 Oakhill Rd.	<ul style="list-style-type: none"> <li>• The homeowner is running a business out of her home making goat soap, laundry detergent and other goat products out of her home.</li> <li>• The Health Agent (HA) mentioned the size of her septic system, and the last pumping record that concerned her. In addition, a garbage grinder was indentified by an older Title 5 report. The homeowner said “presently there is no garbage grinder present.</li> <li>• The homeowner explained to the Board there is no waste from the goat’s milk as they use every bit of it.</li> <li>• The Board took no action.</li> </ul>		
<b>Correspondence 6:</b> Annual Report	<ul style="list-style-type: none"> <li>• Mr. Marriner volunteered to get the annual report ready.</li> <li>• The HA will gather the inspections and other pertinent information for the report.</li> </ul>		
<b>Correspondence 7:</b> Corporate Environmental Advisors (CEA) – Landfill Reduction Letter	<ul style="list-style-type: none"> <li>• The HA explained CEA did the fall landfill report and Mr. Last, of CEA, will write a letter to the PBOH with reduction request of the groundwater Volatile Organic Compounds (VOC’s) to be eliminated as part of the testing.</li> <li>• Once the PBOH reviews it and approves of it, it can be forwarded to the DEP.</li> </ul>		
<b>Correspondence 8:</b> Office supplies	<ul style="list-style-type: none"> <li>• The Secretary asked if she could order some office supplies.</li> <li>• The Board said “get what you need.”</li> <li>• Mr. Durno told Mr. Marriner the microwave in the PBOH office doesn’t work he would like the Secretary to purchase a new one at a reasonable price between \$70.00 and \$80.00</li> </ul>	Mr. Durno made a motion that the Secretary purchases a microwave at a reasonable price for the PBOH office.	

<b>Continued:</b>	dollars. <ul style="list-style-type: none"> <li>Mr. Marriner agreed.</li> </ul>	Mr. Marriner seconded it.	A vote was taken. All were in favor.
<b>Old Business: A</b> Fee Schedule – Audio C.D.	<ul style="list-style-type: none"> <li>The Board members discussed a fee associated with a request for the PBOH meeting minutes on CD.</li> <li>Mr. Marriner would like the PBOH to charge \$10.00 for a CD copy.</li> </ul>	Mr. Marriner made a motion to charge a \$10.00 fee for a CD copy of meeting minutes.  Mr. Durno seconded it.	A vote was taken. All were in favor.
<b>Old Business: B</b> NMHS – Response letter	<ul style="list-style-type: none"> <li>The Board reviewed the letters in regards to the smoking complaint, which requests a written response from the school committee and the superintendent.</li> </ul>	Mr. Durno made a motion to forward the letters.  Mr. Marriner seconded it.	A vote was taken. All were in favor.
<b>Permits/Licenses:</b>	<ul style="list-style-type: none"> <li>The Board members signed Waste Not – Rubbish Hauler G.W. Shaw &amp; Sons, Inc. – Rubbish Hauler, E.L. Harvey &amp; Sons, Inc., - Rubbish Hauler licenses to operate in Pepperell.</li> <li>Green Acres and Suburban Village Community Home Parks, licenses were signed.</li> <li>The Board approved of a well destruction permit for 224 South Rd.</li> </ul>		

Mr. Durno made a motion to adjourn the meeting. Mr. Marriner seconded it. A vote was taken. All were in favor.

Meeting was adjourned at 8: 00 pm

**Next Meeting:** January 24, 2012

Respectfully submitted by: Sandra Grogan, Board Secretary

ABSENT

Alfred Buckley, Chairman

John Marriner, Member

Phillip Durno, Member