

**Town of Pepperell**  
**Goals and Objectives Form**  
*March, 2010*

**Fiscal Year 2011 brings challenges and it continues to require the need to plan for effective services.**

Please complete this form during the month of March, and review with your respective boards by April 15 to allow for publication prior to Annual Town Meeting, May 3, 2010.

**Department:** Inspection Dept

**One document for each set of Goals & Objectives**

**GOAL:** (One sentence)

To continue to assist residents and contractors in complying with permitting requirements and issuing permits and zoning determinations in a timely manner

**OBJECTIVE:** (One to three sentences)

The Inspection Dept will continue to maintain up to date address files in order to provide all necessary information for permitting, zoning determinations or complaints. Those needing permits from other departments prior to receiving a building permit will be referred to the proper department in a timely manner

**Tasks or Activities** (List two-three pertinent projects, with time lines).

Issue electrical, plumbing & gas permits; collect & turn over fees  
Maintain all filing - daily  
Answer zoning questions  
Investigate making forms available on line - April 2010

**OBJECTIVE:** (One to three sentences)

Computerize the permit application process & reduce paper trail

**Tasks or Activities** (List two-three pertinent projects, with time lines).

Provide on-line listing of permits with date of house construction and name of builder for new lead paint law

**OBJECTIVE:** (One to three sentences)

Educate all builders, plumbers, electricians, gas installers and painters of new lead paint law

**Tasks or Activities** (List two-three pertinent projects, with time lines).

Continue schooling on changes to building code, new revisions to insulation requirements

**GOAL:** (One sentence)

To conduct public safety inspections for licenses issued by the Board of Selectmen

**OBJECTIVE:** (One to three sentences)

Conducting public safety inspections will ensure compliance with any conditions associated with the license and provide a check on safety of the business.

**Tasks or Activities** (List two-three pertinent projects, with time lines).

Obtain approval from Board of Selectmen for revision of permit fees and safety inspections.