



Charter Review Committee Meeting Agenda

Date: Weds, February 23, 2022

Time: 7 pm

Location: Remote Meeting

Remote Participation Only Instructions for residents to participate remotely can be found on the Town website homepage:

<https://town.pepperell.ma.us/683/Remote-Public-Meeting-Participation>

1. Call To Order And Pledge Of Allegiance

2. Acceptance Of Minutes

Review minutes from the meeting on February 9, 2022

3. Public Comments On The Agenda

4. Public Feedback Received

5. Review Next Steps To Complete The Revised Charter Draft & Share Information

5.1. Review Feedback From Select Board

Review the remainder of the list not discussed at the 2/9/2022 meeting, and revisit the SB comments on the HR reporting path, time permitting.

Documents:

[SELECT BOARD RECOMMENDATIONS TO CHARTER REVIEW COMMITTEE_FINAL.PDF](#)

5.2. Review Timeline To Complete Charter Review By Town And State

This discussion will depend on when the CRC receives advice from the Town's legal counsel.

5.3. Decide How To Create Presentations/Presentation Assignments

5.4. Discuss Committee Member Assignments For Completing The Charter

6. Review Charter Sections As Needed To Complete Revisions

7. Other Matters Which Could Not Be Reasonably Anticipated 48 Hours Prior To Meeting

8. Adjournment

The Town of Pepperell strives to assure that no individual with a disability shall, by reason of such disability, be excluded from participation in or be denied the benefits of the services, programs or activities of the Town of Pepperell. Towards that end, persons with special needs are asked to contact the Selectmen's Office in advance of any meeting to assure that prior arrangements are made to assure full participation in the meeting.