



## **Charter Review Committee Meeting Agenda**

**Date: April 28, 2021**

**Time: 7 pm**

**Location: Remote Meeting**

Remote Participation Only Instructions for residents to participate remotely can be found on the Town website homepage:

<https://town.pepperell.ma.us/683/Remote-Public-Meeting-Participation>

### **1. Call To Order And Pledge Of Allegiance**

### **2. Acceptance Of Minutes**

Review minutes from meeting on April 7, 2021

### **3. Public Comments On The Agenda**

### **4. Public Feedback Received**

### **5. Discussion / Action Items**

#### **5.1. Review Of Previously Tabled Complex Issues For Charter- Please See List In Agenda Packet**

Documents:

[CHARTER\\_COMPLEX\\_ISSUES\\_LIST\\_2021APR07.PDF](#)

### **6. Other Matters Which Could Not Be Reasonably Anticipated 48 Hours Prior To Meeting**

### **7. Adjournment**

The Town of Pepperell strives to assure that no individual with a disability shall, by reason of such disability, be excluded from participation in or be denied the benefits of the services, programs or activities of the Town of Pepperell. Towards that end, persons with special needs are asked to contact the Selectmen's Office in advance of any meeting to assure that prior arrangements are made to assure full participation in the meeting.



Complex Issues for Review by the Charter Review Committee  
Date: 4/7/2021

During the initial reviews of the Charter, the Charter Review Committee identified the following items as issues that need a more extensive review to determine how or if they should be handled in the Charter.

1. Social media policy,
2. Campaign finance,
3. Clarification on town governance,
4. Alternates for committee members,
5. Ethics,
6. Report to town voters,
7. Elected and appointed officials,
8. Select Board members serving on multiple member bodies,
9. Filling vacancies,
10. Grievance path for town employees,
11. Personnel by-law,
12. Town hiring,
13. Organization of town government,
14. Financial plans and procedures,
15. Annual report,
16. Capital improvement plan,
17. Long-term and mid-term committee absences,
18. Town administrator roles and responsibilities, and
19. Finance Committee members serving on multiple member bodies.
20. Charter changes outside of normal review cycle
21. Glossary
22. FinCom holding public hearing to discuss town meeting warrant
23. How by-laws are created
24. Housing Authority (sec 3-4)
25. Transitional provisions
26. Multi member body residency requirement