

Agenda

Lawrence Library Board of Trustees

June 3 , 2021 @ 7 pm

In the Lyceum – 15 Main Street, Pepperell, MA

1. Review of Bills Payable, Payroll
2. Review of minutes from May 13, 2021 meeting
3. Accounting:
 - FY2021 Budget – YTD
 - FY2022 Budget - updates
4. Stats: May
5. Personnel:
 - Union negotiations update
 - Staff update
6. Systems:
 - Wi-Fi: Martin and Dave were in 5/27 to upgrade and address issues
 - Public pcs: 4 licenses have been purchased and we working on W10 upgrades
 - Jasonics has been contacted to upgrade the Panic Button Wi-Fi
7. Building:
 - AC – requests have been made for quotes
 - Roof – no updates
 - Building Assessment: review/discussion - ongoing
 - Handicap and door access – gathering quotes
8. Other
 - Art Gallery shows: Donna Howard thru June 12, On My Own Time for the summer (anyone on BOT)
 - Holiday closures: Juneteenth, June 26th (Independence Day parade) and 4th of July weekend
 - Invasive plants – library is the first location
 - Library Covid: hours, restrictions, programming, etc for June 1 opening without appointments
 - Long Range Plan – strategic planning – need to meet with the subcommittee in June
 - hoopla & Engaged Patron have been added
 - Summer Reading – a separate newsletter will go out in June for SR kickoff
 - Covid: Supplies – on going
 - FLL – Toy Sale & Book sale both successful; Wine Tasting – TBD