

Agenda
Lawrence Library Board of Trustees
June 24, 2020 @ 7:30 pm
Virtual Meeting

1. Review of Bills Payable, Payroll

2. Review of minutes from May 19, 2020 virtual meeting

3. Accounting:

- FY20 EOM
- FY2021 Budget – update
- COVID expenses

3. Stats summary since March 17- June 23, 2020:

4.4. Personnel:

5. Systems:

6. Building:

- Boilers – received Guardian quote, update
- Furniture – seating, etc
- Covid clean & prep

6. Other

- Pandemic and related discussion on plans for Phase 2 on July 6th
- Town Meeting recap
- Cyber training for staff is on going
- Virtual Programs, curbside pick-up and other remote services
- Friends update – possible DVD sale to generate funds
- Trail – Story Trail Tales is ‘officially’ active
- **Current list of supplies in stock:**

1 ½ cases each of toilet paper and paper towels

1 bottles each hand wipes and surface cleaners

2 partial pump bottles of hand sanitizers

50 pair of disposable gloves

150 disposable masks

2 aprons and 3 cloth masks for each staff member

Installed 2 Plexiglas shields at circ desk; a center one is ordered and will be hung before opening to the public