

## **MEETING NOTICE & AGENDA**

Pepperell Cultural Council

Thursday, Aug 15, 2019 / 6:30 pm

Lawrence Library – Periodicals Room / 15 Main Street

### **PCC MEMBER LIST**

Dory Clark / secretary

Michelle Nee

Mauricio Puente

Georgette Rogers / chairperson

Joe Rogers / treasurer

Terry Wilton

### **MEETING AGENDA**

- Review and approve Minutes from May 16, 2019 meeting / Dory
- Review Financial Statement / Joe

#### **Old Business:**

1. Hands on History 2019 application #21304: This event did not take place at Nissitissit Middle School as originally planned. Applicant Denis Cormier connected with Deb Spratt at the Lawrence Library. Follow up to determine if a mutually-agreed upon date was selected. Has this event taken place?
2. Concerning archived PCC files kept at Town Hall – Dory researched and reported that the PCC is required to keep Meeting Agendas indefinitely. At the request of the Town Administrator, we will dispose of other archived records in keeping with durations laid out by the state.

#### **New Business:**

1. PCC will be the non-profit partner for the Pepperell Business Association summer concert on Tuesday, August 13. Review effectiveness of our community input and new member outreach efforts.
2. Review schedule to attend PCC-supported events.
3. Discuss options for advertising PCC-funded events and our need for members (local access cable tv, PCC facebook page, nextdoor pepperell – an email-based information-sharing group, newspaper articles, attend PCC-funded events and present information to audiences).
4. PCC information needs updating on the town website. (thoughts from Michelle?)

**Next Meeting:** TBD