

## Agenda

### Lawrence Library Board of Trustees September 8, 2020 @ 7 pm Lyceum, socially distanced

1. Review of Bills Payable, Payroll
2. Review of minutes from August 13, 2020 Meeting
3. Accounting:
  - FY20 EOY – closed and waiting final numbers from Town Accountant
  - FY2021 Budget - YTD
4. Stats for August 2020:
5. Personnel: September: Team 1 for Thursday-Saturday, Team 2 Monday - Wednesday
6. Systems: continuing with only 1 public computer for 3 hours per day, will increase as needed.
7. Building:
  - Boiler: Shattuck will begin the boiler work date TBD
  - AC: Non-fiction room AC leak- Shattuck fixed (Refrigerant)
  - 4 touchless faucets to be installed by John Cryan via Covid funds
8. Other
  - Covid: Cleaning supplies and hand sanitizer has been available through the town. On order under the Covid funds: outside lockers for curbside has been pre-approved Covid funding by Andrew.
  - The hours for both curbside and browsing/computers are increasing. Interlibrary loans have resumed. We are up 13% over July averaging about 106 per day.