



## **Charter Review Committee Meeting Agenda**

**Date: Wednesday, October 30, 2019**

**Time: 7 pm**

**Location: Town Hall, Conference Room A**

1. Call To Order And Pledge Of Allegiance
2. Acceptance Of Minutes
3. Public Comments On The Agenda
4. Discussion / Action Items
  - 4.1. Status Of Review Of Editable Charter Doc To Start Revisions (Matt Jussaume)
  - 4.2. Status Of CRC Suggestion Boxes, Webpage Suggestion Link, Cable Channel Info (Reed/Tremblay/Tang)
  - 4.3. Public Feedback Received
  - 4.4. Section 1.4 Division Of Powers: Action - Research The Town "Executive Branch"; Determine Who Does This Include Besides Board Of Selectmen? (Marilyn Tremblay)
  - 4.5. Section 1.7 Precedence Of Charter Provisions: Action - Determine Origins Of Current Text And Where There Could Be Possible Conflicts/Ambiguities With Town Bylaws. (Ramona Reed/Caroline Ahdab)
  - 4.6. Section 1.8 Ethics Standards: Action - CRC To Review Selectboard Code Of Conduct Doc And Consider Further Revisions To Charter Section 1.8 (Caroline Ahdab To Distribute Code Of Conduct Doc).
  - 4.7. Section 2-11 Report To Voters: Action - Get Feedback From Town Administrator On Request To Remove Capital Program Appendix

**(Ramona Reed)**

**4.8. Continue Charter Document Review - Starting With Section 3**

**5. Other Matters Which Could Not Be Reasonably Anticipated 48 Hours Prior To Meeting**

**6. Adjournment**

The Town of Pepperell strives to assure that no individual with a disability shall, by reason of such disability, be excluded from participation in or be denied the benefits of the services, programs or activities of the Town of Pepperell. Towards that end, persons with special needs are asked to contact the Selectmen's Office in advance of any meeting to assure that prior arrangements are made to assure full participation in the meeting.