

**Agenda**  
Lawrence Library Board of Trustees  
January 13, 2021 @ 6:30 pm  
**Go-to-Meeting**

1. Review of Bills Payable, Payroll

2. Review of minutes from November 4, 2020 Meeting (skipped December meeting)

3. Accounting:

- FY2021 Budget – YTD
- FY2022 Budget discussion

4. Stats for November & December 2020:

5. Personnel: Jan-June staff schedule set.

6. Systems:

- Copier from Town Hall for History Room – waiting for Martin for network setup

7. Building:

- Boiler: waiting for Shattuck to call back on the system flush
- AC quotes need updating gallery and history room (CommBuy training Dec 16 & 28th)  
Approved for FY21 and Andrew has given the go ahead
- Building Assessment, October 13<sup>th</sup> – awaiting report
- Building Inventory for town – ongoing
- Roof – Therrien to call back on upper leak. Plan to request a quote on repairing area above the stairway.  
It leaked again this week – issue is ice buildup and poor mortar. Possible solution is ice cleats, gutter replacement and sealing of the brick...thoughts?
- Ryobi fogger working well, materials quarantine is now 1 day

8. Other

- Covid: Supplies for January to be dropped off
- \$15,000 Earmark funding – purchases made and invoices submitted to the town
- Cultural Council Grants submitted Dec 14, 2020
- Art Gallery shows: January: Jacqui Hawk; February: Jonthan Adrian; March: Squanicook Colonial Quilt Guild