



## **Charter Review Committee Meeting Agenda**

**Date: September 25, 2019**

**Time: 7:00 PM**

**Location: Town Hall, Conference Room B**

- 1. Call To Order And Pledge Of Allegiance**
- 2. Acceptance Of Minutes**
  - 2.1. Minutes From Meeting - September 11, 2019**
- 3. Public Comments On The Agenda**
- 4. Discussion / Action Items**
  - 4.1. Committee Members To Complete State Conflict Of Interest Training (Reed)**
  - 4.2. Research Town Doc Tools For Managing Revisions/Artifacts Storage (Reed/Tang)**
  - 4.3. Research Charter Review Webpage On Town Site (Reed/Tang)**
  - 4.4. Draft Committee's Letter To Solicit Feedback From Town Staff (Tang)**
  - 4.5. Review Charter Sections 1 And 2**
- 5. Other Matters Which Could Not Be Reasonably Anticipated 48 Hours Prior To Meeting**
- 6. Adjournment**

The Town of Pepperell strives to assure that no individual with a disability shall, by reason of such disability, be excluded from participation in or be denied the benefits of the services, programs or activities of the Town of Pepperell. Towards that end, persons with special needs are asked to contact the Selectmen's Office in advance of any meeting to assure that prior arrangements are

made to assure full participation in the meeting.