

## PEPPERELL FIRE DEPARTMENT OFFICERS MEETING

Peter Fitzpatrick School  
6:00 PM

**ATTENDANCE:** Toby, Peter, Milt, John, Jonathan, Jason and Sue

Seth, Vinnie, Missy, Ben and Paul (arrived after 6:00 PM)

1/3/2017 - Minutes

### 1. Interviews

None

### 2. Approval Of Minutes

#### December 5, 2016 Officers Meeting

Peter moved to approve the Officers Meeting minutes of December 5, 2016 as written. Seconded by Milt

#### SO VOTED IN FAVOR UNANIMOUSLY

Although not present for the discussion Peter had with Milt and John on Dec 5th, or for the discussion Peter had with Mark, about the changes that will happen with the Strong Chief coming into play, Toby said the Strong Chief will be able to make changes to fire personnel, including the assistant and deputy chiefs.

#### November 28, 2016 Engineers Meeting Minutes

Peter moved to approve the Engineers meeting minutes of November 28, 2016. Seconded by John

**In Favor:** Peter, John, Milt

**Abstention:** Toby

### 3. Correspondence

Thank you notes have been received from Sue, Wes and the Library.

### 4. Status Of Equipment

Engine 5 and Engine 6 each have a step ladder. The weight limit is 300 lbs.

The hinges on Engine 6 are starting to separate from the frame on the rear doors.

The water has been taken out of the tank on the UTV.

The ball valve on Engine 1 has been cleaned and the ball replaced.

### 5. Engineer's Report

**Chief Tyler** - Toby advised no one has come forward, still, to take responsibility for the damage that was done to A-1 a couple of months ago.

He reminded everyone that the person who has Incident Command at a fire scene needs to be in front of the building so others can find him.

He passed around a baggy of "something" and asked everyone to try to identify the substance. The substance turned out to be shavings from the tank on Engine 5 which were clogging the screen in the foam tank.

The new owner of the apartment building at 6 Mill St has installed a Knox Box at the front door on the Mill St side. The keys are in the box but the tenant of Apt 8 may have changed his locks. The owner will check on this.

**Assistant Chief Shattuck** - Peter asked Toby if he has seen the picture of the boiler room at Town Hall. Things are being stored too close to the furnace and although he moves them, they get moved back.

He asked everyone to remember to close the station doors to save on heat when leaving for a call.

**Deputy Chief Blood** - Milt asked if we have the authority to have the smoke detectors removed from the kitchens and baths at 13 Shawnee. Because of their location, they are constantly going off when someone burns a candle, incense etc. Jason asked if heat detectors could be installed and Toby believes so. He will check with DFS.

## 6. Training

This month's training will be CPR Refresher at 7:00 pm at the Senior Center on January 10th, January 12th and January 24th.

February's training will be Ice Rescue and John would like EMS at the training.

Jason asked if we could have a pumps and hydraulics class in town and John will try to have one in May or June.

John asked Toby to have Fire Tech come on January 31st to review using the struts.

## 7. Engine Company Report

No report

## 8. Hook And Ladder Company Report

No report

## 9. Combination Company Report

**Lt. Caten** - Jonathan asked for clarification on revised SOG EMS-4. He understands that when there is a re-tone, first responders should respond to the station and was told this is correct.

With respect to Section 3 (A), Toby moved we change "At the time of the **first** EMS Co re-tone the PFD Company on-call shall also be toned out as a First Responder to the scene with the closest District Engine or Rescue." to "At the time of the **second** EMS Co re-tone, the PFD Company on-call shall also be toned out as a First Responder to the scene with the closest District Engine or Rescue".

Seconded by Peter

**SO VOTED IN FAVOR UNANIMOUSLY**

## **10. EMS Company Report**

## **11. Old Business**

It was agreed the General meetings and Company trainings will move back to the Senior Center if the space is available. Toby will check with Susan to reserve the first Tuesday of every month and the second Thursday of every month. It was hoped the we would be given two of the newer rooms at the school.

Chuck will loan us his lift so the new heaters can be installed at Jersey Street.

## **12. New Business**

None

## **13. Matters That May Be Raised That The Chair Didn't Reasonably Anticipate**

None

## **14. Adjournment**

The meeting adjourned at 6:35 PM.