

Planning Board Meeting

1/06/2020

Board Members

Rick McHugh, Chuck Walkovich, Paul Lonergan, Joyce Morrow (Associate Member), Casey Campetti, Al Patenaude

Staff

Brynn Montesanti, Administrative Assistant to Planning Board

Attendees

See attached attendance sheet

01/06/2020

1) Call to Order

Mr. McHugh opened the meeting at 7pm.

2) LAN Committee

a) Presentation of Proposed Draft Light Bylaw

Members of the LAN Committee were present, Ms. Scarsdale introduced Mr. Timothy Brothers to the Planning Board as the person who would be introducing the proposed bylaw and facilitating any questions or comments. Mr. Brothers explain that this bylaw is intended to protect the Town from certain nuisances that may be written in other regulations, one example is blue light which has been found to be harmful to human and animals. Mr. Brothers walks the Planning Board through the various sections and definitions of the proposed light bylaw, taking a few questions along the way.

Mr. McHugh expresses that he would like for the Board to be able to take some time and review and provide comment for discussion. The Board agrees with Mr. McHugh, Ms. Montesanti suggests the Board submit all comments back to her by the 20th of January. Ms. Montesanti will add the discussion of the light bylaw to the agenda for the meeting on 1/27/2020. Ms. Scarsdale and Mr. Brothers thanks the Board for their time and thoughtful feedback.

3) Action Items

a) Robinson Hollow – Request for Extension of time for Decision

Mr. Devon Howe has sent a letter of request on behalf of the applicant, Landwest, Inc. for the Board to sign an agreement to extend the hearing deadline to file decision from January 9, 2020 to March 9, 2020. A period of an additional 60 days. Mr. Lonergan motions to accept this requested extension. Mr. Walkovich seconds. All in favor.

b) ANR – 91 Heald Street

The Board reviews the plans and the ANR checklist. All items are identified. Mr. Walkovich motions to approve the ANR, Mr. Patenaude seconds. All in favor.

c) **FY21 Budget – Discussion and Vote if Necessary**

Ms. Montesanti has provided the Board with a proposed budget for FY21 and gives them a brief background and explanation associated with it. She has incorporated the necessary step increases, the anticipated increase in dues for NMCOG and she also suggested to consider adding in some additional funding for zoning re-writes. Mr. Walkovich offers his opinion that some of the zoning re-writes are an important piece to the Master Plan. The Board decides to have Ms. Montesanti seek guidance from the TA to either add an additional line item specifically for zoning bylaws and amendments or to submit it as a whole piece in the aspirational budget. Mr. Walkovich also asks if Ms. Montesanti can reach out to Ms. Woods at NMCOG and find out what kind of assistance they could offer for the re-writes. Mr. Patenaude motions to accept the proposed FY21 budget. Mr. Lonergan seconds. All in favor.

4) Action Items

a) **Bill Warrant**

This warrant is for reimbursable expenses associated with the Complete Streets Prioritization Funding.

5) Reports/Correspondence/Discussion

(Matters may arise that the chair didn't reasonably anticipate)

a) **MVP Grant Update**

Ms. Montesanti is currently arranging meetings for the Core Team and Advisory Team.

b) **Complete Streets Update**

Ms. Montesanti updates the Board that Ms. Davis, Town Engineer, Conservation, Highway Superintendent have a meeting scheduled for the 13th to discuss the results of the survey.

c) **NMCOG Update**

Ms. Davis updates the Board about the results of the survey and the next steps in the process with the prioritization plan, currently attempting to schedule a meeting for the first week in January with VHB.

d) **Master Plan Update**

Meeting is Thursday, January 9 – still anticipated completion of the Master Plan is for March 2020.

Mr. Patenaude motions to adjourn the meeting at 7:55PM. Mr. Walkovich seconds. All in favor.

Respectfully submitted by Brynn Montesanti, Administrative Assistant to Planning Board.