

The meeting was called to order on Wednesday, January 12, 2022 at 9:30 A.M. In attendance were Ms. Smith, Ms. Scofield, and Ms. Bolger.

1/12/2022 - Minutes

1. Meeting Minutes Approval

Meeting Minutes from 12/8/2021 were reviewed and signed.

2. Review Time Cards

Time cards were reviewed and signed.

3. Sign Accounts Payable Form

Accounts Payable form was reviewed and signed.

4. Sign MVE Abatement Reports

Motor Vehicle Excise Abatement report for December was reviewed and signed.

5. Sign Exemption Reports

The Exemption Report for December 2021 was reviewed and signed.

6. Discuss Exemption Applications

One Veteran's exemption application was approved and signed.

7. Discuss Abatement Applications

There was one Personal Property Abatement Application that was granted and signed.

8. Discuss Parcel Changes

- Ms. Bolger showed the Board that the Patenaude property at 2 Railroad Street which had been converted back to a multi-house lot. The condominium documents had been rescinded.
- A small parcel of land off Sartelle and Birch streets was created when the Birch Street subdivision was created. It is currently shows on the GIS maps. The Board would like Ms. Bolger to do more research on the parcel before asking the DOR to declare it owner unknown.
- There was a question on how to address the Saw Mill that was approved on Oak Hill Street. This actually became a non issue as the mill is only a saw and not located in a building. The saw will be taxed as personal property

9. Any Other Business As Needed*

The Betterment and Lien Report for December was reviewed and signed.

Ms. Scofield motioned for the meeting to be adjourned. Ms. Bolger seconded. The meeting was adjourned at 10:20 A.M.

