

The meeting commenced at 9:30 A.M. In attendance were Mr. Coffey, Ms. Smith and Ms. Bolger. Ms. Survell briefly attended to notarize the lien documents.

1/15/2019 - Minutes

1. Meeting Minutes Approval
Minutes from 12/4/2018 were reviewed and approved.
2. Review Time Cards
Time cards were reviewed
3. Sign Warrants
There were not warrants to sign
4. Sign MVE Abatement Reports
MVE abatement Reports for December were signed.
5. Sign Chapter Liens & Releases
The lien release and the new lien for 99 Nashua Road were signed and notarized
6. Sign Accounts Payable Form
Accounts payable form was signed.
7. Discuss Exemption Applications
Exemption application was denied
8. Discuss Abatement Applications
6 abatement applications were granted.
9. Discuss Parcel Changes
There were no parcel issues to discuss.
10. Any Other Business As Needed*

Ms. Bolger motioned for the meeting to be adjourned, Ms Smith seconded. The meeting was adjourned at 10:25