

The meeting commenced at 9:30 a.m.. In attendance were Ms. Scofield and Ms. Bolger.

1/21/2020 - Minutes

1. Meeting Minutes Approval

Meeting minutes for 01/07/2020 were not signed and will be reviewed at next scheduled meeting

2. Review Time Cards

Time cards were not signed and will be reviewed at next scheduled meeting

3. Sign Accounts Payable Form

Accounts Payable was reviewed and signed

4. Discuss Exemption Applications

There were no exemption applications to review

5. Discuss Abatement Applications

Three Abatement Applications were reviewed and denied. Ms Bolger is to send denial letters to these three. Six abatement applications were approved. Ms. Bolger is to send abatement certificates for the approvals.

6. Discuss Parcel Changes

Parcel changes were not discussed and will be discussed at next scheduled meeting

7. Any Other Business As Needed*

There was no other business to discuss.

Ms. Bolger motioned for the meeting to be adjourned at 10:19 a.m.. Ms. Scofield seconded. The meeting was adjourned at 10:19 a.m.