

Board of Health  
Meeting Minutes

**Board Members**

Margie LaFleur, Chairperson; Phil Durno, Member; Grover Pillsbury, Member

**Staff**

Brynn Montesanti, Administrator to BOH; Kalene Gendron, Health Agent

**Attendees**

See attached attendance sheet

Ms. LaFleur opened the meeting at 6pm.

1/21/2020 - Minutes

1. **Working Session**

2. **Acceptance of Minutes**

a. **1/7/2020**

Mr. Pillsbury motions to accept minutes as written. Mr. Durno seconds. All in favor.

b. **1/15/2020**

Mr. Pillsbury motions to accept minutes as written. Mr. Durno seconds. All in favor.

3. **Action Items**

- a. **Endorsement of plans for Bemis Estates subdivision: A definitive subdivision was approved by decision filed with the Town Clerk on February 4, 2016, but ownership of the land was subsequently disputed in Land Court litigation (Case No. 17 MISC 000163). By decision dated December 5, 2019, the Land Court ruled that title to the land is held by the estate of the original subdivision applicant (John J. Lorden), thereby ending the ownership dispute. The signing of the plans is for the purpose of allowing the plans to be recorded at the Registry of Deeds. Approval of the subdivision was previously granted.**

Mr. Pillsbury motions to endorse the plans previously approved by the BOH. Mr. Durno seconds. All in favor.

4. **Old Business**

a. **20L Wheeler Road Update**

Ms. LaFleur explains that this item is on the agenda because of the owners' failure to address letters as well as the failure to properly maintain the system as required. Ms. Lori Bancroft and Ms. Christi Brand, owner of 20L Wheeler Road, were present at the meeting. They explained that they had had the system inspected by Sewer Works and he never submitted the report, Ms. Gendron explains that without the inspection report turned in it does not constitute a valid inspection. Ms. Gendron further explains that the letter that was sent certified and signed for explained that a valid maintenance

contract needed to be in place, the deed recording recognizing the type of system that is in place must be recorded and an inspection needed to be completed. Mr. Durno is upset that this is a constant problem with this residence and he doesn't appreciate the excuses, the maintenance of the system is a requirement, one that the owners have been made fully aware of for many years. Ms. Brand requests that the Board allows her until the next meeting to complete the requests. Mr. Durno motions to extend the contents of the enforcement order dated 12/26/19 until the next BOH meeting on 2/4/2020. Mr. Pillsbury seconds. All in favor.

**5. New Business**

**a. Leominister Tobacco Control Alliance**

Ms. LaFleur acknowledges the receipt of the email in regards to federal and state laws regarding tobacco products and how they have been changing and evolving. New draft tobacco regulation guidelines will be available to local boards of health in the end of January or early February. Ms. Gendron explains that Mr. Wilson the Tobacco Control Director/Public Health Liaison has offered to come to a meeting in February or March and go over all the changes as well as guidelines for creating regulations. Ms. Montesanti will be handling the arrangement of this at a regularly scheduled BOH meeting.

**b. Emergency Condemnation - 96 Park Street (AKA 98 Park St)**

Ms. Gendron explains to the Board about her findings at this property, she reviews her letter with them and has scheduled a public hearing for January 29, 2020 at 10:30am at the Pepperell Town Hall, Conference Room A.

**6. Walk-Ins**

**7. Correspondence**

Ms. Gendron advises the Board that at the NABH meeting they approved the 5% increase, Ms. Montesanti she explains has already accounted for this increase in the budget for FY21.

**8. Health Agent Comments**

**9. Matters That May Be Raised That the Chair Didn't Reasonably Anticipate**

**10. Future Meeting**

2/4/2020

Mr. Durno motions to adjourn meeting. Mr. Pillsbury seconds. All in favor. Meeting adjourned at 6:43PM.

Respectfully submitted by Brynn Montesanti, Administrator to Board of Health.