

The meeting commenced at 9:30 a.m.. In attendance were Ms. Scofield and Ms. Bolger.

2/4/2020 - Minutes

1. Meeting Minutes Approval
Meeting minutes were not reviewed or signed and will be addressed at the next meeting.
2. Review Time Cards
Time cards were not reviewed or signed and will be addressed at the next meeting.
3. Sign Warrants
Warrants for Motor Vehicle Excise, Commitments 2020-1, 2019-7 and 2019-8 were signed
4. Sign Accounts Payable Form

The accounts payable form was reviewed and signed.
5. Sign Chapter Liens & Releases
The Chapter Lien release was reviewed, signed and notarized.
6. Sign MVE Abatement Reports
The Motor Vehicle Abatement report for January was reviewed and signed.
7. Sign Real Estate/Personal Property Abatement Reports
The Real Estate and Personal Property Abatement report for January was reviewed and signed.
8. Sign Exemption Reports
The Real Estate Exemption report for January was reviewed and signed.
9. Discuss Exemption Applications
2 exemptions applications were reviewed and approved.
10. Discuss Abatement Applications
15 abatement applications were reviewed. 9 were approved and 6 were denied.
11. Discuss Parcel Changes
parcel Change issues were not reviewed or signed and will be addressed at the next meeting.
12. Any Other Business As Needed*
There was no other business to discuss.

Ms. Bolger motioned for the meeting to be adjourned at 10:30 a.m.. Ms. Scofield seconded. The meeting was adjourned at 10:30 a.m.