

## 2/13/2018 - Minutes

### I. CALL TO ORDER

CALL TO ORDER at 6:01PM at the Town Hall, Main Street, Conference Room A.

Present Lori Durno, Phil Durno, Peter Norberg, Susan McCarthy, Joanna Reagan

### II. ACCEPTANCE OF MINUTES

A motion was made by Phil Durno to accept the minutes of the January 10, 2018 meeting. Motion was seconded by Joanna Reagan. All in favor.

### III. SIGN VOUCHERS

? Vouchers were signed.

### IV. OLD BUSINESS/NEW BUSINESS

Out Reach Report: Phil made a motion to accept, Joanna second. Motion passed and report accepted.

Volunteer Report: Bob Newton complemented the 230 volunteers who do a wonderful job. Phil made a motion to accept. Lori Durno second and the motion passed and report accepted.

Activities Report: Phil said Cheryl is doing a fantastic job. Peter said COA should write a thank you letter to Cheryl at the next meeting.

#### IV.1. Directors Report

Matter of Balance Class is going well. The 8 week class helps participants to be stronger and improve balance. There is a waiting list for the Bone Builders class and plans for an additional class.

Van: revenue is up because more are taking the van. On February 23 Susan and Michelle will attend van driver training with the van drivers.

The part time office position is still in the hiring stage. Additional staff will greatly help the other staff.

Phone system: There is a problem with the phones because they are old. One phone no longer works. It would be \$6000 to fix the problem. Susan spoke to Mark Andrews about the possibility of getting the center's phone fixed when Town Hall gets theirs fixed.

Window Coverings. Many seniors have spoken to Susan about the glare and sun in the fitness room. Susan got estimates for window treatments for the different windows. Total cost for most of the windows is \$2400. Phil Durno suggested treatments for just the fitness room to reduce the cost. Susan will check into it.

Cooking for One class that is sponsored by Nashoba Valley Medical Center and taught by Guen Johnson is going well. The 12 classes will be video taped. The Medical Center will be given a copy.

Tax Prep help is every Wednesday through March. Sessions are filled. Clients need to fill out forms

before coming for their help.

Talk with Officer Haskins is the first Friday of the month. Seniors enjoy seeing him and asking questions.

Parkinson Talk is an excellent support group. It is the second Wednesday of each month in the afternoon.

Forever Friends Party was attended by 65. Tim Rollo was the DJ. A delicious lunch was served by volunteers. Al Harris sends his thanks to all who help him each morning.

Chef Dennis is out and hopes to return by mid March.

Susan thanked all volunteers for everything that they do.

Phil Durno made a motion to accept the Director's Report. Joanna second it. Motion was so moved

#### IV.2. Friends Report

Friends of the Pepperell Seniors President Robert Newton said that the FPS would be paying for the corn beef for the St. Patrick's Day Party. Attendance is limited to 199. The FPS received \$1800 from the Cell Battery Program. They have been collecting batteries for two years. Joanna will write a press release for the Nashoba Valley Voice to invite the public to save cell batteries for the center. Phil made a motion to accept the report. Lori seconded. Report accepted.

#### V. Other Matters That May Arise That The Chair Didn't Reasonably Anticipate

#### VI. COMMENTS

#### VII. NEXT MEETING

? Next meeting will be Tuesday March 13

#### VIII. ADJOURNMENT

Phil made a motion to adjourn the meeting and seconded by Lori Durno. Meeting adjourned 6:30 PM

Respectfully submitted by Joanna Reagan, Council on Aging