

The meeting commenced at 1:30 p.m.. In attendance were Ms. Smith and Ms. Bolger.

2/18/2020 - Minutes

1. Meeting Minutes Approval
Meeting minutes for 1/7/2020, 1/21/2020, and 2/4/2020 were reviewed and approved
2. Review Time Cards
Time cards were reviewed and signed.
3. Sign Accounts Payable Form
Accounts payable form was reviewed and signed.
4. Discuss Exemption Applications
One exemption application was reviewed and approved.
5. Discuss Abatement Applications
10 abatement applications were reviewed, 8 were approved and 2 denied.
6. Discuss Parcel Changes

A parcel that was combined due a new plan being filed was discussed. The owner claims that the plan was not for his lot but for his mothers lot which abuts his. The Board voted that if he supply a written letter descibing the discrepancy, the office will re-divide his lot.

New measurements were taken for a building in town significantly increasing the size of the building and the assessed value. The Board tabled this discussion and will address this at the next meeting.

7. Any Other Business As Needed*
There was no other business discussed.

Ms. Bolger motioned for the meeting to be adjourned at 3:00 p.m. Ms. Smith seconded. The meeting was adjourned at 3:00 p.m.