

The meeting commenced at 9:30 a.m.. In attendance were Ms. Smith, Ms. Scofield, and Ms. Bolger. Ms. Janet Cramb attended to discuss an abatement application submitted by her client.

3/3/2020 - Minutes

1. Meeting Minutes Approval

Meeting minutes were reviewed and signed

2. Review Time Cards

Time cards were reviewed and signed

3. Sign Chapter Liens & Releases

The Chapter 61A was signed and notarized. This lien release had been signed at the previous meeting and was returned from the Registry of Deeds due to an error on the Book & Page of the lien. The new lien release will be sent to the registry for recording.

4. Sign Accounts Payable Form

Accounts payable form was reviewed and signed.

5. Sign MVE Abatement Reports

The Motor Vehicle Abatement report for February was reviewed and signed

6. Sign Real Estate/Personal Property Abatement Reports

The Real Estate Abatement Report for February was reviewed and signed.

7. Sign Exemption Reports

The Exemption report for February was reviewed and signed.

8. Discuss Exemption Applications

One Elderly Exemption was approved. A 3ABC Charitable Organization Exemption was denied.

9. Discuss Abatement Applications

Five Abatement Applications were reviewed. 1 application was approved. 2 were reviewed and the Board decided more research was need before a decision could be made. Janet Cramb was present to discuss 2 abatement applications for her client dealing with rollback taxes that her client feels should not have been levied. The Board did not make a decision on these applications and would like more research done.

10. Discuss Parcel Changes

Two parcels were discussed.

The first parcel dealt with 4 parcels being combined into 2 parcels. The homeowner had written a letter to the Board stating that his 2 parcels should not have been combined and the intent of the plan was to combined the abutting 2 parcels. A letter from the Surveyor/Engineer was submitted later confirming this. Ms. Bolger is to divide the 2 parcels to their original state for Fiscal 2021.

The second parcel had a building sketch the was incorrect and when corrected by a cyclical review, increased the value of the property by approximately \$200,000. The Board determined this error was caused by a change to the computer system in the 1980's where the system could not process angles on the sketching software. Ms. Bolger is to send a letter to the owner explaining how this happened.

11. Any Other Business As Needed*

- Ms Smith is to write a review for Ms. Bolger for the Town Administrator to use in his review for Ms. Bolger
- The Board voted to not automatically give abatements for Natural Disasters. The owners will need to apply for an abatement on an individual basis
- The Board voted to continue to not to send out supplemental tax bills.

Ms. Bolger motioned for the meeting to be adjourned at 11:15. Ms. Scofield seconded. The meeting was adjourned at 11:15 a.m.