

Pepperell, Ashby, Townsend Regional 911 Emergency Communications District Planning Committee

3/8/19 Townsend Fire Department

Members present:

Pepperell Communications Director David Stairs
Pepperell Fire Chief Toby Tyler

Ashby Chief of Police Fred Alden
Ashby Fire Chief Michael Bussell
Ashby Selectman Michael McCallum

Townsend Fire Chief Mark Boynton
Townsend Fire Captain Michael Grimley
Townsend Deputy Police Chief James Sartell

Members Absent:

Pepperell Chief of Police David Scott

Other parties present:

John Hume (Montachusett Regional Planning)
Karen Chapman (Montachusett Regional Planning)
Ross Klun (Nashoba Valley Regional Dispatch District)

Director Stairs called the meeting to order at 0900

Motion was made by Captain Grimley to accept the minutes to the 1/24/19 meeting; seconded by Chief Tyler; passed unanimously with Sartell abstaining

Mr. Stairs updated the committee on backup dispatch services for Ashby. As of now Pepperell can communicate with Townsend and Ashby Police by radio and can tone out both Fire Departments. An MOU was created for Ashby/Pepperell and signed by the appropriate parties.

Chief Boynton briefed the committee on the issue of Townsend's 911 calls rolling over to Pepperell, should NVRDD be down, as opposed to Rutland. He's communicating back and forth with 911 and it's a bit more complex than previously thought and there may be cost associated with it. He will continue to work on the issue and report back at next meeting.

David Stairs thanked John and Karen for their assistance regarding the technical assistance grant. Mr. Hume advised the group that MRPC met the previous evening and approved the technical assistance grant. He advised that the issue has been elevated to the Executive Director who will determine whether or not a Request for Proposals needs to be constructed to find a consultant to handle the work. There was discussion among the group regarding the scope of work document that Ms. Chapman wrote up. Capt. Grimley motioned that the committee accept the scope of work as written; seconded by Chief Boynton; passed unanimously.

Next meeting was scheduled for 3/20 0900 hours at Townsend Fire Department

Motion to adjourn made by Chief Tyler seconded by Chief Boynton. **Motion passed unanimously.**

Adjourned at 0926 hours.