

PRESENT: Selectmen Bill Greathead, Margaret Scarsdale, and Joe Radwich; Andrew MacLean, Town Administrator; Tracie Looney, Administrative Assistant

The meeting was called to order at 7:00 PM. Pledge of Allegiance was said. Mr. Greathead announced that the meeting is being cablecast live, and recorded for future cablecast by Pepperell Community Media.

1. AGENDA PACKET (Exhibit 1)

2. ACCEPTANCE OF MINUTES

On a motion made by Ms. Scarsdale and seconded by Mr. Radwich, it was unanimously voted to accept and release the meeting minutes of February 25, 2020.

3. APPROVE BILL AND PAYROLL WARRANT

Mr. Greathead acknowledged the two bill roll and one payroll warrant since the meeting of February 25, 2020.

- 2/26/2020 Bill Warrant 35B \$274,536.55
- 3/5/2020 Payroll Warrant 36A \$253,454.03
- 3/5/2020 Bill Warrant 36B \$171,632.46

4. APPOINTMENTS / RESIGNATIONS

The Zoning Board of Appeals has had a vacancy on their Board for an Associate Member. The Zoning Board has recommended the appointment of Heather Hampson. Ms. Hampson was unable to attend the Board meeting. After further discussion of the appointment the Board decided to hold off on the appointment until the Board could talk with Ms. Hampson.

On a motion made by Mr. Greathead and seconded by Ms. Scarsdale, it was unanimously voted to table the appointment.

5. PUBLIC COMMUNICATIONS

Written Submittals:

- Ms. Scarsdale read a correspondence from resident April Healey commending the Pepperell Local Media Group.
- Mr. Greathead read a correspondence regarding the upcoming dates for the Rabies Clinic.
- Mr. Radwich read a correspondence from Charter Communications.
- Ms. Scarsdale read a correspondence from the Governor regarding the Town's Charter 90 apportionment for the FY2020 which will be \$418,259.

Audience Comments: None

6. TOWN ADMINISTRATOR'S REPORT

The Town Administrator informed the Board about a few key points on the report.

- The official welcoming of Brynn Montesanti on March 5th, 2020 as the new Town Clerk
- The TA and Selectman Radwich attended a Legislative Breakfast in Littleton on February 28
- The Building Committee met for the first time in the prior week and will tour each of the public safety buildings
- The MVP Advisory Team and Core Group have submitted draft report edits
- The EDAC has been meeting frequently and is developing priorities efforts to focus on for the upcoming year

- Sen. Kennedy's earmarks will be going to a way-finding plan and for the Peter Fitzpatrick property
- The Board of Public Works have met with the Town of Groton creating the framework of a new Inter-Municipal Agreement for waste water collections.
- The Regional Emergency Communications Center process is underway and target mid-summer for an official start date
- The Library Book Sale is March 20-23 and will be held at the Peter Fitzpatrick
- The COA recently took possession of a used vehicle from the LRTA that a wheelchair can access without a power lift

7. DISCUSSION / ACTION ITEMS

7.1 Soil Reclamation Proposal Update

Special Counsel is working with an LSP to review documents in detail in advance of presentation before the court. We are in receipt of a letter from MassDEP to William Scott at MCGI that clearly indicates that local permits, etc. are not by-passed in COMM-15-01. The DEP letter is included in the packet.

7.2 New England Craft Cultivators / Host Community Agreement

New England Craft Cultivators (NECC) is before the Board looking for endorsement of their Host Community Agreement (HCA). The representatives from NECC explained to the Board that this HCA will allow them to move forward with applying for a special permit through the Town's Planning Board and the State.

On a motion made by Mr. Radwich and seconded by Ms. Scarsdale it was unanimously voted to approve the Host Community Agreement with New England Craft Cultivators to operate a retail marijuana establishment.

7.3 Way Finding Plan

The Town of Pepperell received an earmark for \$17,600.00 for downtown enhancements and must be used by June 30, 2020. A plan to establish directional signage and informational kiosks is being established and was presented by Planning Board / Historical Commission member Casey Campetti and Historical Commission Chairperson, Diane Cronin.

7.4 Building Naming

In December 2019 the Board solicited community input for the naming of public facilities with a deadline of February 28, 2020. One request has been received for the Board's consideration for the Senior Center, Albert Harris. Susan McCarthy, Council on Aging Director spoke to the Board about Mr. Harris' contribution to the Senior Center. Mr. Harris has worked at the Senior Center for 17 years and has been a Pepperell resident all his life. Each Board member read citizen letters in support of Mr. Harris.

On a motion made by Mr. Radwich and seconded by Ms. Scarsdale, it was unanimously voted to accept the recommendation to name the Pepperell Senior Center after Albert Harris.

7.5 Annual Town Meeting Warrant Articles

The Board of Selectmen authorize articles to be presented on Town Meeting Warrants. The following items have been submitted thus far for 2020 Annual Town Meeting.

ARTICLE 3 - FY2020 SEWER ENTERPRISE FUND RETAINED EARNINGS APPROPRIATIONS

To see if the Town will vote to appropriate sums of money from Sewer Enterprise Fund Retained Earnings certified as of 11/26/2019, or take any other action relative thereto.

On a motion made by Ms. Scarsdale and seconded by Mr. Radwich, it was unanimously voted to move to accept Article 3 - FY2020 Sewer Enterprise Fund Retained Earnings Appropriations onto the 2020 Annual Town Meeting Warrant.

ARTICLE 4 - FY2020 WATER ENTERPRISE FUND RETAINED EARNINGS APPROPRIATIONS

To see if the Town will vote to appropriate sums of money from Water Enterprise Fund Retained Earnings certified as of 11/26/2019, or take any other action relative thereto.

On a motion made by Ms. Scarsdale and seconded by Mr. Radwich, it was unanimously voted to move to accept Article 4 - FY2020 Water Enterprise Fund Retained Earnings Appropriations onto the 2020 Annual Town Meeting Warrant.

ARTICLE 5 - FY2020 TRANSFER STATION ENTERPRISE FUND RETAINED EARNINGS APPROPRIATIONS

To see if the Town will vote to appropriate sums of money from Transfer Station Enterprise Fund Retained Earnings certified as of 11/26/2019, or take any other action relative thereto.

On a motion made by Ms. Scarsdale and seconded by Mr. Radwich, it was unanimously voted to move to accept Article 5 - FY2020 Transfer Station Enterprise Fund Retained Earnings Appropriations onto the 2020 Annual Town Meeting Warrant.

ARTICLE 6 - FY2020 STORM WATER ENTERPRISE FUND RETAINED EARNINGS APPROPRIATIONS

To see if the Town will vote to appropriate sums of money from Storm Water Enterprise Fund Retained Earnings certified as of 11/26/2019, or take any other action relative thereto.

On a motion made by Ms. Scarsdale and seconded by Mr. Radwich, it was unanimously voted to move to accept Article 6 - FY2020 Storm Water Enterprise Fund Retained Earnings Appropriations onto the 2020 Annual Town Meeting Warrant.

ARTICLE 8 - FISCAL YEAR 2021 TOWN GENERAL FUND BUDGET

To see if the Town will vote to raise and appropriate or transfer from available funds, \$.....to defray the regular expenses of the Town for the Fiscal Year July 1, 2020 through June 30, 2021 for General Government, Public Safety, Nashoba Valley Technical High School, North Middlesex Regional School District, Public Works, Human Services, Culture & Recreation, Debt Service, Employee Benefits & Insurance, and Capital Outlay, or take any other action relative thereto.

On a motion made by Ms. Scarsdale and seconded by Mr. Radwich, it was unanimously voted to move to accept Article 8 - Fiscal Year 2021 Town General Fund Budget onto the 2020 Annual Town Meeting Warrant.

ARTICLE 9 - FISCAL YEAR 2021 SEWER ENTERPRISE FUND

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to defray the regular expenses of the Sewer Enterprise Fund, in accordance with the provisions of Massachusetts General Law Chapter 44, Section 53F1/2 for the Fiscal Year July 1, 2020 through June 30, 2021 or take any other action relative thereto.

On a motion made by Ms. Scarsdale and seconded by Mr. Radwich, it was unanimously voted to move to accept Article 9 - Fiscal Year 2021 Sewer Enterprise Fund onto the 2020 Annual Town Meeting Warrant.

ARTICLE 10 - FISCAL YEAR 2021 WATER ENTERPRISE FUND

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to defray the regular expenses of the Water Enterprise Fund, in accordance with the provisions of Massachusetts General Law Chapter 44, Section 53F1/2 for the Fiscal Year July 1, 2020 through June 30, 2021, or take any other action relative thereto.

On a motion made by Ms. Scarsdale and seconded by Mr. Radwich, it was unanimously voted to move to accept Article 10 - Fiscal Year 2021 Water Enterprise Fund onto the 2020 Annual Town Meeting Warrant.

ARTICLE 11 - FISCAL YEAR 2021 TRANSFER STATION ENTERPRISE FUND

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to defray the regular expenses of the Transfer Station Enterprise Fund, in accordance with the provisions of Massachusetts General Law Chapter 44, Section 53F1/2 for the Fiscal Year July 1, 2020 through June 30, 2021, or take any other action relative thereto.

On a motion made by Ms. Scarsdale and seconded by Mr. Radwich, it was unanimously voted to move to accept Article 11- Fiscal Year 2021 Transfer Station Enterprise Fund onto the 2020 Annual Town Meeting Warrant.

ARTICLE 12 - FISCAL YEAR 2021 STORM WATER ENTERPRISE FUND

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to defray the regular expenses of the Storm Water Enterprise Fund, in accordance with the provisions of Massachusetts General Law Chapter 44, Section 53F1/2 for the Fiscal Year July 1, 2020 through June 30, 2021, or take any other action relative thereto.

On a motion made by Ms. Scarsdale and seconded by Mr. Radwich, it was unanimously voted to move to accept Article 12 - Fiscal Year 2021 Storm Water Enterprise Fund onto the 2020 Annual Town Meeting Warrant.

7.6 Budget Update

The Town Administrator reviewed with the Board the upcoming fiscal year budget key points.

- There is a deficit in Police overtime as well as the snow and ice budget
- North Middlesex Regional School District is asking for 4.17% increase
- Nashoba Valley Technical High School is asking for 3.62% increase
- The overall Town budget is an increase of 3.9%
- The budget is stable and better than last year

- The Green Communities grant will hopefully be awarding \$400,000 to the Town to fund 4 projects
- Marijuana HCA and housing projects will bring in extra money to the Town

8. ADJOURNMENT

On a motion made by Mr. Greathead and seconded by Mr. Radwich, it was unanimously voted to adjourn the meeting at 8:43 PM.

Respectfully submitted,

Tracie Looney, Administrative Assistant

APPROVED:

Bill Greathead, Chairman

Margaret Scarsdale, Clerk

Joe Radwich

*Approved: March 23, 2020 Remotely