

Minutes
Lawrence Library Board of Trustees
March 10, 2022 @ 7 pm
In the Lyceum – 15 Main Street, Pepperell, MA

In attendance: Deb Spratt (Director); Carol Chase, Fred Kobs, Bob Kowalski, Diane Murphy, Lyn Warwick. Absent: Charles Pen Burnham. Guest: Diane Temple

1. Review of minutes from February 3, 2022 meeting. Approved
2. Review of Bills Payable, Payroll. Doing well.
3. Accounting: FY2022 Budget EOM; FY23 budget request discussion – no changes to budget as proposed.
4. Stats: Feb 2022: Circ 5,553 (up 48% to Feb 2021); Overdrive: 1,483 (up 35%) BPL: NA; ~~ILL~~ 1,365 (net lender); Patrons: 6,966; Value: \$51,201; Web: 89,544 requests, 14,273 pages; databases: see attached
5. Personnel: one staff resignation
6. Systems: computer swap out so we can now have one that uses a flash drive
7. Building:
 - ACs - electrical work is still ongoing
 - Grounds: Diane Temple quick discussion on lawn and oak tree
8. Other:
 - Library Covid: vote taken to approve mask optional policy. Passed unanimously
 - Hours. No on Monday hours, promote resumption of resumption of night hours during week and resumption of programming.
 - Art Gallery: Quilt show now through April 2nd
 - Cultural Council – we have begun booking
 - Holiday closures: April 18, Patriots Day
 - FLL – Book sale March 18, 19 & 20th
 - Open Trustee positions: Pen and Lyn have submitted their paperwork
 - Grant: Greens Brook Trail Environmental Preservation and Animal Welfare-submitted
 - NELA/RILA conference in May: Books to Keep/Free Little Library – submitted
 - MLA – May 23 & 24 – Deb planning to attend
 - Town Meeting is now May 9 & 10, 2022

Meeting adjourned at 8:09 pm. Fred motioned and Bob seconded

Next meeting is scheduled for April 7, 2022

Respectfully Submitted by Bob Kowalski, Lawrence Library Board of Trustees

