

The meeting commenced at 9:55 a.m. due to technical difficulties with conference calling. In attendance were Ms. Smith, Ms. Scofield, Ms. Bolger and Ms. McHugh.

4/7/2020 - Minutes

1. Discuss Stamping Documents For Approval  
The Board voted to allow the Assessor to use the signature stamp on monthly reports, abatement applications, exemption applications, and accounts payable.
2. Meeting Minutes Approval  
  
Reviewed and approved minutes from 3/3/2020
3. Review Time Cards  
Time cards were reviewed and stamped
4. Sign Accounts Payable Form  
Accounts payable form was reviewed and stamped
5. Sign MVE Abatement Reports  
Motor Vehicle Excise monthly abatement reports for March 2020, 2019 and 2018 were reviewed and stamped
6. Sign Real Estate/Personal Property Abatement Reports  
Monthly Abatement report for March 2020 was reviewed and stamped.
7. Sign Exemption Reports  
Monthly Exemption Report for March 2020 was reviewed and stamped
8. Discuss Exemption Applications  
Two applications were denied because of ownership issues. One application was deemed denied because the applicant never submitted income and asset information as requested. One application for a 41C exemption was approved.
9. Discuss Abatement Applications  
2 abatement applications were approved, 3 were denied,
10. Discuss Parcel Changes  
Valuation changes on two parcels that each had a fire in 2019 were discussed and approved,
11. Discuss Street Numbering  
Ms. Bolger informed the Board that the assignment of street numbers was complete for those parcels that were addressed with OFF or O.
12. Any Other Business As Needed\*  
No other business was discussed.

Ms. Scofield motioned to adjourn the meeting at 10:45. Ms. Bolger seconded. The meeting was adjourned at 10:45.