

**PRESENT:** Select Board Members Mark Mathews and Tony Beattie; Town Administrator, Andrew MacLean; Executive Assistant, Tracie Looney

The meeting was called to order at 7:00 PM.

Pledge of Allegiance was said. Mr. Beattie announced that the remote meeting is being recorded for re-broadcast by Pepperell Community Media and being remotely attended by audience members via GoTo Meeting.

**1. AGENDA PACKET (Please see the following link to documents related to agenda items below.)**  
[https://town.pepperell.ma.us/AgendaCenter/ViewFile/Agenda/\\_04272022-3220?packet=true](https://town.pepperell.ma.us/AgendaCenter/ViewFile/Agenda/_04272022-3220?packet=true)

**2. REORGANIZATION OF THE BOARD**

The annual Town Election was held on April 25, 2022 and a newly elected Select Board member was seated on the Board. The Board will have a chance to reorganize the positions within the Board. At this point the newest Board member has not had a chance to get sworn in as the newly elected Board member.

On a motion made by Mr. Beattie and seconded by Mr. Mathews, it was unanimously voted to table the reorganization of the Board until the next meeting.

On a motion made by Mr. Mathews and seconded by Mr. Beattie, it was unanimously voted that a Select Board meeting be held on May 4, 2022 at 7:00 PM in the evening to establish a re-organization of the Board when all members can be present, to address other short-term meeting schedule decisions, and to consider the time sensitive topic of the establishment of a mobile vending and event vendor policy. All other more routine topics will be held to the May 23, 2022 meeting already scheduled.

**3. ACCEPTANCE OF MINUTES**

No minutes at this time.

**4. BILL AND PAYROLL WARRANTS**

Since the last meeting the Select Board have approved the following payroll and bill warrants:

- April 6, 2022 payroll warrant #41A was signed for \$4,070.26
- April 14, 2022 payroll warrant #42A was signed for \$262,206.30
- April 14, 2022 bill payable warrant #41B was signed for \$52,625.11
- April 21, 2022 bill payable warrant #42B was signed for \$266,276.56

**5. SELECT BOARD APPOINTMENTS / RESIGNATIONS**

**5.1 Agricultural Commission Appointment**

The Select Board established an Agricultural Commission to represent the Pepperell farming community. Said Commission serves as facilitators for encouraging the pursuit of agriculture in Pepperell, promotes agricultural-based economic opportunities in Town, acts as mediators, advocates, and educators on farming issues; works for preservation of agricultural lands; and pursues all initiatives appropriate to creating a sustainable agricultural community including encouragement of agriculture as a career opportunity and lifestyle. The Commission consists of five members appointed by the Select Board. The Commission consists of members whose prime source of income is derived from farming or agricultural-based enterprises in Pepperell and who are interested in farming. Three members for a term of three years; two members for a term of two years and three thereafter; and one member for a one-year term, and three years thereafter. Commission members from the farming community need not be residents of Pepperell but must actively farm in town whether on owned or leased land. The appointing authority shall fill a vacancy based on the unexpired term of the vacancy in order to maintain the cycle of appointments.

- Appointing Authority - Select Board

- Number of Commission Members - Five
- Terms of Service - Rotational Cycles
- Town Residency Requirement - No
- Vacancies - By Appointment
- Guiding Principles for Commission Appointment: Members should represent the diversity and scale of agricultural businesses with the overall intent to be inclusive not exclusive.

On a motion made by Mr. Mathews and seconded by Mr. Beattie, it was unanimously voted to appoint Eric Piper to the Agricultural Commission with the term to expire on June 30, 2022. Brian Keating to the Affordable Housing Trust with the term to expire on June 30, 2023.

#### 5.2 Affordable Housing Trust Appointment

At the June 12, 2021 Annual Town Meeting, the Pepperell Affordable Housing Trust was created. Mark Mathews has submitted an application to become a member of the trust.

On a motion made by Mr. Mathews and seconded by Mr. Beattie, it was unanimously voted to appoint Mark Mathews to the Affordable Housing Trust with the term to expire on June 30, 2023.

### **6. PUBLIC COMMUNICATIONS**

**Written Submittals:** None at this time.

**Audience Comments:** None at this time.

### **7. DISCUSSION / ACTION ITEMS**

#### **7.1 Junk Dealer License Renewals**

The Select Board issues licenses for Junk Collectors/ Dealers under Massachusetts General Laws, Chapter 140, Sections 54-56 and Sections 202-205. A license is required for a collector of, a dealer in or keeper of a shop for the purchase, sale or barter of junk, old metals or second-hand articles to be licensed. The license fee is \$25.00 and expires, on an annual basis, on May 1st.

There are currently 4 Junk Dealers licensed in the Town of Pepperell.

1. The Bronze Bell
2. South Row Antiques
3. Mel's Barber Shop

*(The Smithy Shop is no longer renewing their Junk Dealer License.)*

On a motion made by Mr. Mathews and seconded by Mr. Beattie, it was unanimously voted to approve the following Junk Dealer's licenses to expire May 1, 2023.

1. The Bronze Bell
2. South Row Antiques
3. Mel's Barber Shop

#### **7.2 7:15PM Public Hearing – Select Board Special Permit – 4 Hunt Club**

Lauren Davis, resident of 4 Hunt Club Way, is applying for a Select Board Special permit to provide an Accessory Pet Daycare Facility in the Rural Residence District. In order to conduct a Select Board Special Permit, all three Select Board members need to be in attendance. Since there are only 2 members available at this meeting, this public hearing needs to be continued.

On a motion made by Mr. Mathews and seconded by Mr. Beattie, it was unanimously voted to continue the Select Board Special Permit hearing until the May 4, 2022 Select Board meeting at 7:15PM.

#### **7.3 Mosquito Opt Out Plan**

The Town Administrator provided the Select Board with the information regarding the Application for Municipality Opt-Out of State Reclamation Mosquito Control Board (SRMCB) Spraying. The Board of Health has asked for another year of Opting Out of aerial mosquito spraying and has provided a plan compliant with COM requirements. The BOH met on April 14, 2022 to recommend to the Select Board to opt out.

On a motion made by Mr. Mathews and seconded by Mr. Beattie, it was unanimously voted to have the Town of Pepperell opt out of all aerial mosquito spraying for the 2022 State Reclamation Mosquito Control Board program.

#### **7.4 Annual Town Meeting Logistics**

The Town Administrator discussed with the Board the logistics and assigning roles to Board members for the upcoming Annual Town Meeting on May 9, 2022.

#### **7.5 Future Meeting Topics**

The Town Administrator reviewed upcoming topics for the next Select Board meeting.

### **8. REPORTS**

#### **8.1 Select Board Reports**

Mr. Beattie thanked the Town citizens for their participation in the Town Meeting

Mr. Mathews thanked the Town citizens for supporting the Community Preservation Act at the Town Meeting

#### **8.2 Town Administrator Reports**

The Town Administrator gave a brief report on the following items:

- Thanked the Town Clerk and citizens for a smoothly run election and Town Meeting

#### **Soil Reclamation Update:**

- The TA presented to the Board a draft letter to be sent to Mark Baldi at MassDEP regarding proposed soil reclamation project at 161 Nashua Road. This letter has been sent for the last couple years showing the Select Board's opposition to the project. The TA will have the final letter ready for the Select Board to sign at the next meeting.

#### **Covid Updates:**

- The TA showed some recent Covid graphs from the State regarding the Covid numbers. Twenty cases are noted locally in Pepperell.

#### **PFAS Update:**

- The State's PFAS task force has issued a report and the document will be posted to the Town website. There is a Town water ban coming next week.

#### **ARPA Updates:**

- Projects have been submitted to the US Treasury in advance of the deadline.
- We have submitted our first report based on spending through March 2022 (\$10,462.00). Our next report is due next April.
- Staff managers of projects have been notified of funding status and next steps.
- We will keep the community updated on projects as they are undertaken.

### **9. ADJOURNMENT**

On a motion made by Mr. Mathews and seconded by Mr. Beattie, it was unanimously voted to adjourn the meeting at 8:08 PM.

Respectfully submitted,

Tracie Looney, Executive Assistant

**APPROVED:**

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Mark Mathews, Chair

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Tony Beattie, Clerk

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Chuck Walkovich, Member

Approved: June 13, 2022