

**PRESENT:** Select Board Members Mark Mathews and Tony Beattie; Town Administrator, Andrew MacLean; Executive Assistant, Tracie Looney

The meeting was called to order at 7:00 PM.

Pledge of Allegiance was said. Mr. Beattie announced that the remote meeting is being recorded for re-broadcast by Pepperell Community Media and being remotely attended by audience members via GoTo Meeting.

1. **AGENDA PACKET (Please see the following link to documents related to agenda items below.)**  
[https://town.pepperell.ma.us/AgendaCenter/ViewFile/Agenda/\\_05042022-3281?packet=true](https://town.pepperell.ma.us/AgendaCenter/ViewFile/Agenda/_05042022-3281?packet=true)

2. **REORGANIZATION OF THE BOARD**

The annual Town Election was held on April 25, 2022 and a newly elected Select Board member was elected. The Board will have a chance to reorganize the positions within the Board.

On a motion made by Mr. Walkovich and seconded by Mr. Beattie, it was motioned to appoint Mr. Mathews as Chair of the Select Board with a vote of 2-1.

Mr. Beattie asked for votes to appoint himself to Chair. No votes heard. Mr. Mathews is appointed as Chair.

3. **DISCUSSION / ACTION ITEMS**

- 3.1 7:15 Public Hearing- Select Board Special Permit – 4 Hunt Club**

Mr. Mathews opened the public hearing at 7:15PM and read into record the purpose of the hearing. This hearing is a continuation from April 27, 2022. On April 27<sup>th</sup>, the Select Board did not have a quorum to hold the hearing so the hearing was continued until May 4, 2022. Lauren Davis, resident of 4 Hunt Club Way, has applied for a Select Board Special permit to provide an Accessory Pet Daycare Facility in the Rural Residence District at 4 Hunt Club Way.

Ms. Davis was in attendance to inform the Select Board as to her dog day care business. There were no issues with any Town Departments or abutters. The Select Board asked about fencing and also dog waste disposal. Local resident Joyce Morrow and neighbor David Evans (3 Hunt Club Way) told the Board they are in favor of Ms. Davis' new business.

On a motion made by Mr. Walkovich and seconded by Mr. Beattie, it was unanimously voted to approve the Select Board Special permit for 4 Hunt Club Way for an Accessory Pet Daycare Facility in the Rural Residence District with the following conditions:

- a. This Select Board Special Permit will be reviewed by April 30, 2023 to determine if this Special Permit will become indefinite.
- b. The applicant will submit an operating plan for the business.
- c. The business is limited to 10 dogs.
- d. This Select Board Special Permit is only for the applicant.

- 3.2 Mobile Vending Policy**

Several community organizations are seeking permitting and policy advice for mobile vending. Specifically, food trucks and novelty item sellers that are involved with the Summer Concert Series, local parades, and the FallFest.

A seasonal permit was issued in 2020 to a specific food truck vendor, and the draft policy was created and reviewed by the Select Board in 2020 but never formally adopted. This version has been developed in conjunction with those seeking the permits, the Nashoba Associated Board of Health, our Health Agent, the Building Commissioner, the Police Chief, and the Recreation Administrator.

On a motion made by Mr. Beattie and seconded by Mr. Walkovich, it was unanimously voted to adopt the Mobile Vending Policy for calendar year 2022 as amended.

**3.3 Board Meeting Schedule**

The newly formed board reviewed meeting dates and times for the coming year, in particular through summer 2022.

**3.4 Future Meeting Topics**

The Town Administrator reviewed upcoming topics for the next Select Board meeting.

**4. ADJOURNMENT**

On a motion made by Mr. Beattie and seconded by Mr. Walkovich, it was unanimously voted to adjourn the meeting at 8:33 PM.

Respectfully submitted,

Tracie Looney, Executive Assistant

**APPROVED:**

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Mark Mathews, Chair

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Tony Beattie, Clerk

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Chuck Walkovich, Member

Approved: