

Present: Selectmen, Roland P. Nutter, Lisa Ferolito, Bill Greathead; Mark Andrews, Town Administrator; Tracie Looney, Administrative Assistant

This meeting was called to order at 6:30PM prior to the Annual Town Meeting at the Nissitissit Middle School.

5/7/2018 - Minutes

1. **Acceptance Of Minutes**
2. **Approve Warrant And Sign Purchase Orders**
3. **Public Communications**
4. **Town Administrator's Report**
5. **Appointments / Resignations**
6. **Action Items**

6.1. Discussion Of Town Administrator Search Committee

The Board discussed putting together a Town Administrator Search Committee based on the recent announcement at the May 7th, 2018 Board of Selectmen's meeting, that the Town's current TA, Mark Andrews, will be retiring. Mr. Nutter mentioned to the Board a possible need to hire an outside firm to help find a new TA. Ms. Ferolito inquired the cost of such. The Board agreed to start the process of looking for a TA Search Committee, same protocol that was followed to hire to current TA back in 2014. The Board mentioned to Ms. Looney to post to the Town website the need for town citizens to apply to a TA Search Committee. According to the Town Charter, this search committee will consist of three department heads, one member of the Board, and three at-large members. The Board would like all applicants submitted by May 15th, with the Board appointing the committee members on the next Board meeting, May 21st. On a motion by Ms. Ferolito and seconded by Mr. Greathead, it was decided to adopt the process followed in the minutes from 7/14/14 Sec. 5.3 item 3 to form the TA Search Committee.

7. **Old Business**
8. **New Business**
9. **Executive Session**

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Adjournment: On a motion made by Mr. Greathead and seconded by Ms. Ferolito, it was unanimously voted to adjourn the meeting at 6:45pm.

Respectfully submitted,

Tracie Looney, Administrative Assistant  
APPROVED:

Roland P. Nutter

Lisa Ferolito

Bill Greathead