



# Town of Pepperell

## Master Plan Advisory Committee

1 Main Street, Pepperell, Massachusetts 01463-1644

### Meeting Minutes- May 14, 2020

#### **Committee Members Present:**

Diane Cronin  
Renee D'Argento  
Deborah Fountain  
Ken Hartlage  
Nancy Lebedzinski  
Joyce Morrow  
Kathy Pries  
Rob Rand  
Sherrill Rosoff  
Stephen Themelis  
Stephen Witmer

#### **Committee Members Absent:**

Tracie Ezzio  
Kenneth Morgan  
David Sears  
Mark Vasapolli

#### **Others Present:**

Tony Beatty  
Jay Donovan, NMCOG  
Paula Terrasi  
Beverly Woods, NMCOG

#### **1. Minutes of the April 9, 2020 meeting**

Based on a motion made by Steve Themelis and seconded by Ken Hartlage, the Committee unanimously approved the minutes of the February 13, 2020 meeting.

#### **2. Action Item Status Review**

There were no action items addressed at the meeting.

### **3. Review of the Revised Facilities and Services Technical Paper**

Beverly Woods reviewed the edits to the Facilities and Services chapter noting that the Capital Planning Committee and Board of Fire Engineers were added to list of entities on page 4 based on a comment provided by Steve Themelis. The Town Administrator was also added to the list of officials appointed by the Board of Selectmen.

Steve Themelis stated that the page 46 narrative notes that Pepperell is in the process of updating its home rule charter, and recommends that the Personnel Committee and Capital Program Committee be eliminated as they are no longer active. He clarified that these bodies have not been technically eliminated, instead the Board of Selectmen has chosen not to make appointments to these committees. Given that the entities are still listed in the charter, he requested that the sentence be deleted.

Beverly Woods stated that language was added to the top of page 46 suggesting that future electric aggregation initiatives give consideration to renewable power generation based on a comment provided by Renee D'Argento.

Based on a motion made by Steve Themelis and seconded by Joyce Morrow, the Committee approved the revisions to the Facilities and Services chapter as presented.

### **4. Land Use and Zoning Chapter**

Beverly Woods stated that most of the revisions to the Land Use and Zoning chapter were based on discussion from the last meeting, although some sections were updated to reflect the fact that the Town has implemented some recommendations in the two years that the plan has been under development. On page 27, the section on solar energy has been updated to reflect the fact that the Town adopted in solar bylaw in October 2019.

### **5. Adjournment**

The meeting was adjourned at 6:45 p.m. due to unforeseen and unavoidable circumstances.