

## **Invasive Plant Advisory Committee**

### **Meeting Minutes**

**Date: May 19, 2021**

**Time: 7:00 PM**

**Location: REMOTE**

#### **1. Review/approve Meeting Minutes**

- Last 3 weeks meeting minute approved unanimously

#### **2. Pepperell Invasive Plant List Development**

- Reviewed Pat's example of a hand out/info sheet of knotweed
- Issue raised: disposal methods raises various complications
- Issue of - how to make info sheets briefer for accessibility, Evan suggested including QR code if they want more detail/info in addition to brief summary

#### **3. Wild & Scenic Community Grant Status**

- First half of grant on its way
- Discussed training, waiting on budget
- Committee reviewed internship job description and edited in meeting
  - Deb to receive resumes and Juliana will support review/hiring process

#### **4. Make A Difference Week Event Planning**

- Annette's poster displayed at booksale and is still up at Library
  - To be brought to plant sale
- Unable to register with SER Make A Difference, but will still hold our event

#### **5. Website Content**

- Item to be discussed at future meeting

#### **6. Finalize Handout for Pepperell Garden Club Plant Sale**

- Reviewed handouts from Deb to print and have at table

#### **7. Matters That May be Raised That Were Not Reasonably Anticipated**

- Planning board monday night approved our committee to be added as a responsible party for 4 Master Plan recommendations

#### **8. Set Next Meeting Date**

- 5/27 at 7pm

#### **9. Action Items**

- Annette to review info sheets to possibly add writing support
- Deb to send Juliana edited job description; Juliana will reach out to relevant programs
- Annette to send Deb illustrations for handout tomorrow
- Evan to meet with Martin Cadek, Town IT Director