

Pepperell Historical Commission
Meeting Minutes
Monday, June 3, 2019
Location: Town Hall Conference Room B

Members present: Diane Cronin, Ron Karr, Casey Campetti

The meeting was called to order at 7:01 p.m. by Chairperson Diane Cronin.

The minutes from the meeting of Feb. 4, 2019, were accepted.

Old Business

- Kiosk at the Covered Bridge: The damage caused by vandalism has been repaired, but the faded printouts on the sign need to be reprinted and covered. The text has been corrected and updated by the PHC. The Commission voted 3-0 to accept a quote from Staples for \$175.78 to print the signs and 3-0 to accept a quote from Plastic Design (Chelmsford) for \$181.00 for Lexan plastic covers for the signs.
- Master Plan Update Committee: Chairperson Diane Cronin, who also serves on this committee, discussed the committee's draft reports on historical and cultural resources. Members of the PHC helped review the draft and made suggestions. The report identified threats, such as the lack of a demolition delay bylaw, and most importantly, the need for the town to adopt the Community Preservation Act.
- Record preservation: The commission discussed the documents in the storage pod outside Town Hall and the problem of dealing with mold-infested records. The PHC will be meeting with the Town Clerk over the review and preservation of these records.
- MACRIS forms: The effort to update the master plan has called attention to the fact that many historical properties and sites in town await MACRIS forms. We will need to recruit volunteers or obtain funding with the goal of including all pre-WWII historical buildings and sites in the MACRIS data base.
- Metal Detectors: Our recommendation that metal detecting not be permitted on town lands has been sent to the Conservation Commission and the Town Administrator.

The next meeting will be held on Monday, April 29, 2019 (changed to June 3).

The meeting was adjourned at 8:35 p.m.

Ron Karr, Clerk