

## 6/12/2018 - Minutes

### I. CALL TO ORDER

**Present:** Peter Nordberg, Susan McCarthy, Irene Leddy, Sheila Jones, Fran Lamb, Phil Durno, Joanna Reagan

The meeting was called to order by Peter Nordberg at 6:02 p.m. At the Town Hall, Main Street, Conference Room A.

### II. ACCEPTANCE OF MINUTES

A motion was made by Phil Durno to accept the minutes of the last Meeting (May, 2018). Motion seconded by Fran Lamb. All in favor.

### III. SIGN VOUCHERS

Vouchers signed

### IV. OLD BUSINESS/NEW BUSINESS

Volunteer report – Sheila Jones made motion to accept the Volunteer report, seconded by Phil Durno, All in favor.

Outreach report – Sheila Jones made a motion to accept the report seconded by Fran Lamb. All in favor

Activities report - Sheila Jones made a motion to accept the activities report, Joanna Reagan seconded the motion. All in favor.

Susan McCarthy reminds all to come to the open house on Saturday, June 16 from 2:00 – 4:00. There will be a free raffle at the open house.

A discussion took place regarding Volunteers. Susan indicates 240 invitations were sent out for the Volunteer dinner. Our volunteers are awesome. They treat it like a job.

When Diane meets a new member, she interviews them to see what they might like to do. We also have a volunteer of the month. Everyone gets thanked at the volunteer dinner.

A discussion took place regarding volunteer of the month.

#### IV.1. Directors Report

**June Open House Update:** Saturday June 16<sup>th</sup> is an event for the entire town from 2-4 pm. More than 40 pieces of art, music performances and food. See what the center can do for you! Oh and we have a current Berklee College of Music student who will be there performing all afternoon on the guitar and piano. He may or may be my son Francis ☺Need men for our Choir.

**Governor Video Creation Update:** As a regional group of COA Directors, we've decided to put together an "instructional video" of sorts that will be publicly viewable on YouTube but with Governor Charlie Baker and his office in mind. Imagery is done as is music – putting final narration together. Think of it like an uplifting Ken Burns type of video.

**New Photos** adorn the center these are fantastic images in 9 by 9 squares that capture some of the energy that lives there. Very modern looking too – not your classic frames or dusty albums lying around!

**Van Update:** Budget is back on track and we're working on a broader view report and analysis of transportation needs. Bob Conlin is doing a great job on that.

**Volunteer Dinner:** June 26<sup>th</sup> from 5-8 pm. Volunteers should have already received their invitations and we are pleased that **Secretary Alice Bonner, PhD** from the Massachusetts Department of Elder Affairs will be present at the recommendation of Emmet Schmarsow who attended last year who told her "you cannot miss this!"

**New Portable Cart for Sign Up/Events:** Now we have a portable kiosk that will allow any person to after being greeted by our front desk, to swipe and/or sign in for activities, events or other. Very thankful to Nashoba Valley Tech for this wonderful addition! This will help in winter time with the larger events – no crowds at the door as well as capture better all the things that are happening at the center.

**Mural for the center –** We have another mural that was created by a group of students from the Nissitissit Middle school. This awesome piece of art work will be dropped off next week. Unfortunately, Friday is the last day of school for this group of kids so we will not be able to thank them in person. I will have a card for everyone to sign after the viewing. I want to thank Jill Goselin

the art teacher at Nissitissit for making this project happen each year. Can't wait to see it!!! Thank

We are super busy, everything going great, had some repairs done to the building by A contractor, some of the siding was off and the windows were leaking. All that has been repaired.

Fran Lamb made a motion to accept the Directors report, Irene Liddy seconded the motion. All in favor.

#### IV.2. Friends Report

Bob Newton was absent, therefore, we do not have a Friends report this month

#### V. Other Matters That May Arise That The Chair Didn't Reasonably Anticipate

Up and coming events:

Open House – June 16

Volunteer Dinner – June 26

Antique Car show – Dunk the Staff

#### VI. COMMENTS

#### VII. NEXT MEETING

Next meeting Tuesday July 10, at 6:00

#### VIII. ADJOURNMENT

Phil Durno made a motion to adjourn the meeting Fran Lamb seconds the motion. All in favor.

Meeting Adjourned at 6:27

Respectfully submitted by: Sheila Jones  
Council on Aging, Secretary