

**Minutes**  
**Lawrence Library Board of Trustees**  
**June 15, 2022 @ 7 pm**  
**In the Lyceum**

In attendance: Deb Spratt (Director); Charles Pen Burnham (Chair,) Fred Kobs, Diane Murphy, Lyn Warwick; Absent: Bob Kowalski, Carol Case

1. Review of minutes from May 11, 2022: Fred motioned, Accepted
2. Accounting: FY2022 Budget looks OK
3. Stats: May 2022: Continue to increase: Circ: 4,832 up 35%; Overdrive: 1,161 up 17%, ILL: 1,269 net lender; Patrons: 28 new up 64%, 6,812 total patrons; total collection: 67,890, 407 new titles in May; Web: requests 88,789, pages 15,181
4. Personnel: Two new hires
5. Systems: Internet cabling – no quotes received yet; PC for History Room – potential for a new one – hoping to pick up Thursday/Friday
6. Building:
  - Air Conditioner units: Art Gallery done, start-up tested by Shattuck; history room: completed, awaiting Shattuck – discussion on Art Gallery and Fiction Room units.
  - Jasonics: completed the fire panel test successfully
  - Horrigan Cleaners – completed May 28
7. Other:
  - Library Covid: monthly discussion: continue as is for another month
  - Monday hours – new schedule begins Monday July 11th
  - Art Gallery: Student Art show for June/July
  - Music: both events very successful – will start booking for fall soon
  - Holiday closures: Sat., June 25 for the parade
  - Bindery: received and cataloged
  - EV Station & Information Board
  - Original Deed and Town Reports from Town Hall
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  - LL original documents & town report
  - Pollinator Garden and Monarch Waystation
  - Trail – braille signage/NCT
  - Perfectly Pepperell ad -"Perfectly Pepperell" center spread promotion in the upcoming 7/1/22  
Ayer/Groton/Shirley/Harvard/Devens edition of The Action, reaching out to over 5,000 households via direct mail plus our online readership and drop boxes
  - LGBTQ letter and discussion on partnering for a program with town/BOS/TA

Meeting adjourned at 8:00 pm. Lyn motioned, and Fred seconded

Next meeting is scheduled for September 9, 2022

Respectfully Submitted by Fred Kobs, Lawrence Library Board of Trustees