

Meetings are being held virtually (GoToMeeting) due to the COVID-19 pandemic. The meeting began at 7:00 PM.

Present: Bob Elliott, Chairman; Pat Swain Rice, Rob Rand, Pete Steeves, and Emily Boeing

Absent: Tim Dinsmore, Kris Masterson

#### 6/16/2020 - Minutes

##### 1. Packets

Packets of all documents submitted for the June 16, 2020 meeting were available on the Town of Pepperell website with a link to the documents provided from the Agenda.

##### A. Please See This File For Additional Documents And Plans Related To Items On This Agenda.

Packets of all documents submitted for the June 16, 2020 meeting were available on the Town of Pepperell website with a link to the documents provided from the Agenda.

##### 2. Public Hearings, Public Meetings & Appointments

##### A. 7:00 PM - Public Hearing Re: Notice Of Intent Filed By Paul Joyce Of Sixty Seven South Road Realty Trust For Construction Of A Single-Family House, Driveway, And Septic System At 103A Shirley St. Within The Buffer Zone.

Jack Visniewski with Cornerstone Land Consultants represented Paul Joyce, owner of the property. There were no comments received from MassDEP. An Order of Conditions was previously issued for this property but it has since expired. A hardcopy of the plan was mailed to each Commissioner prior to the meeting for ease of review and discussion. The property has an approved septic system. The six emergency parking spaces included within the driveway, which are required for longer driveways, have been added to the plan. The location of the house was set back slightly further from the road to give consideration to the abutting neighbors because of the close proximity to their homes. The 50' buffer, identified as a no-build zone/limit of construction, includes four permanent posts installed with "No Disturb" markers. A portion of the house is within the 100' buffer. Rice asked about the delineation compared to the earlier plan. The delineation looks similar to the earlier plan and the wetlands have been newly flagged in the field. Elliott asked why there were no finish grades at the rear of the lot. Visniewski said the plan was originally done by Rose Chaulk. There will be changes to the grade for construction but nothing beyond the limit of construction shown on the plan. On a motion from Elliott, seconded by Rand, all  
VOTED: to issue an Order of Conditions.

##### B. 7:15 PM - Public Hearing Re: Notice Of Intent Filed By Jeff Chabot Of The Village At Scotch Pine Farm For Installation Of A Utility Pole And Underground Wires Within The Wetland Buffer Zone Within A Common Driveway Easement At 34 Shirley Street.

Jack Visniewski with Cornerstone Consultants represented the Quintals, owners of the property. A hardcopy of the plan was mailed to each Commissioner prior to the meeting for ease of review and discussion. The plan was color coded to identify the original work for the approved common driveway plan vs. newly proposed work for the utilities. The original plan identified the utilities coming in from Shirley Street to the restaurant and house but National Grid will not allow this access for the new units under construction. Utility work on a common driveway is not exempt under the WPA and requires an Order of Conditions for National Grid to perform the work (when work is proposed in resource areas or the buffer zone). A telephone pole will be located within the buffer along the common driveway. National Grid will be installing new telephone poles and replacing others on Elm Street in the right of way. Right of way work is exempt under the WPA. The installation of the telephone pole on the common driveway brings the overhead wires across the wetlands, rather than trenching through the wetlands, from Elm Street. Once the overhead wires are across the wetlands, they will then be contained within an underground trench to the units. Rice asked that the pile of dirt created by the telephone pole boring be removed. Elliott asked about the erosion control, which was difficult to identify on the plan. Visniewski said there is erosion control from Elm Street along the driveway to the stonewall where there is emergency parking. Comments from MassDEP were directed at the lack of erosion control shown on the plan for the utility pole located in the right of way. National Grid will be reminded that telephone

poles for this project and within the ROW may be within the buffer zone and erosion control, such as wattles, should be used. On a motion from Elliott, seconded by Rand, all  
VOTED: to issue an Order of Conditions.

3. Review Of Draft Minutes

A. Review Of Draft Minutes Of January 21, 2020

On a motion from Elliott, seconded by Rand, all

VOTED: to approve the draft Minutes of January 21, 2020, as drafted.

4. For Signature: Schedule Of Bills Payable

On a motion from Elliott, seconded by Rand, all

VOTED: to approve the Bills Payable for trail map holders, lumber for trail maintenance, and the Middlesex South Registry of Deeds recording fee to provide authorization for Terrasi to sign WPA documents, when approval has been given by the Commission.

5. Conservation Administrator's Report

A. Enforcement Order 128 Brookline Street, Tree Clearing

The property owners at 128 Brookline Street hired a "free" tree removal company to remove trees on their property. The company is known for unauthorized work within wetland resource areas, which occurred along and within the entire wetland edge. When the Commission became aware of the work, the property owners continued to work within the buffer, including stump removal and excavation work, even after a letter had been sent instructing them that no further work should continue and multiple phone calls. An Enforcement Order has been issued, and acknowledged by the owners of the property. A restoration of the canopy and stabilization of the site is required.

6. Other Business

Terrasi wanted to thank the many volunteers again, including Rand, who mows the Heald Street Orchard as well as other necessary maintenance work, and again, Marc Basti, a DCR employee who has been spending all of his free time (he has been working alternating weeks during the COVID-19 situation) marking and maintaining trails and correcting areas where erosion is severe. The Commission is fortunate that we have so many volunteers, including residents and scouts, who assist us in maintaining our conservation areas. Terrasi stated she has made over 1,000 trail maps for the various kiosks since the pandemic first started and users of our conservation areas, especially those conservation areas along the rivers, are attracting many visitors each day.

7. Matters That May Be Raised That The Chairman Didn't Reasonably Anticipate

Steeves asked whether others on the Commission have used the app "iNaturalists" and he described the many benefits he has found using this app. Boeing also mentioned another app "Picture This" that she uses. These apps are great tools for those who enjoy the outdoors.

Attendees Present During the Virtual Meeting included: Jack Visniewski, Jeff Chabot, Paul Joyce, Donna Quintal, Faun MacDonald, and Martin Cadek/IT Director.

Respectfully submitted

Paula Terrasi/Conservation Administrator