

Pepperell, Ashby, Townsend Regional 911 Emergency Communications District Planning Committee

6/27/19 Townsend Fire Department

Members present:

Pepperell Communications Director David Stairs Pepperell Chief of Police David Scott Pepperell Fire Chief Brian Borneman

Ashby Chief of Police Fred Alden  
Ashby Fire Chief Michael Bussell  
Ashby Selectman Michael McCallum

Townsend Deputy Police Chief James Sartell

Members absent:

Townsend Fire Chief Mark Boynton  
Townsend Fire Captain Michael Grimley

Other parties present:

John Hume (Montachusett Regional Planning Commission) Karen Chapman (Montachusett Regional Planning Commission) Ross Klun (Director NVRDD)

**Director Stairs called the meeting to order at 0904**

Motion was made to accept the minutes to 5/29/19 meeting made by Chief Scott; seconded by Chief Bussell; passed unanimously

David Stairs discussed the agenda and he proposal to conduct the feasibility study was discussed. Chief Alden recommended that the committee fund both the base bid and all of the alternatives.

An overview of each of the alternatives was provided as well as how a number of combinations would be funded.

Motion made by Sartell to authorize moving forward with the base bid and 2A and to revisit the remaining alternates after reviewing study results. Seconded by Stairs. Motion passed unanimously.

Mr. McCallum suggested scheduling a meeting in the coming weeks to address funding the additional alternatives. Mr. Hume discussed the advantages of inviting a representative from Matrix to our next meeting to discuss base bid, alternatives, and the timeline.

Stairs will review the calendar, Matrix's availability, etc. and schedule a meeting for the week of 7/8.

Motion to adjourn made by Chief Scott seconded by Chief Bussell. Motion passed unanimously.

Adjourned at 1000 hours.