

PRESENT: Selectmen Roland P. Nutter, Lisa M. Ferolito and Bill Greathead; John Moak, Interim Town Administrator; Tracie Looney, Administrative Assistant
The meeting was called to order at 7:15 PM. Pledge of Allegiance was said. Mr. Nutter announced that the meeting is being broadcast live and recorded for rebroadcast.

8/27/2018 - Minutes

1. Acceptance Of Minutes

1.1. August 13th, 2018 Meeting Minutes

On a motion made by Mr. Greathead and seconded by Ms. Ferolito, it was unanimously voted to accept the regular minutes of the meeting of August 13th, 2018, as submitted.

2. Approve Warrant And Sign Purchase Orders

The Board members signed the warrant prior to meeting.

3. Public Communications

Mike Green from 1A Auto mentioned the Charity Car Show coming up on September 9th, 2018 on the town field. Mike Levesque made note of the upcoming American Legion Meeting at the Senior Center on September 12th, 2018 at 9:00PM. Also, there will be a candle light vigil honoring the National POW/MIA Recognition Day on September 21st, 2018 at 6:30PM. Kathy Bechelder also informed the audience that she will be selling "No Toxic Dirt" signs for \$8.00.

4. Town Administrator's Report

5. Appointments / Resignations

5.1. Appointments Of Election Workers

Ms. Ferolito made a motion to accept and appoint the list of election workers as prepared by the Town Clerk, term to expire August 31, 2019, Mr. Greathead seconded the motion. All in favor.

Anne Adams Election Officer
Kirsty Benson Election Officer
Scott Blackburn Election Officer
Stacie Brown Election Officer
Laurie Bulkow Election Officer
Linda Burns Election Officer
Bonnie Chase Election Officer
Lorraine Christman Election Officer
Kathleen Colavito Election Officer
Jenny S. Crisman Election Officer
Judith N. Dalton Election Officer
Gertrude T. Dapcic Election Officer
Philip Durno Election Officer
Lori Flournoy Election Officer
Jen Gavrichev Election Officer
Miguel Gutierrez Election Officer
Linda Harkins Election Officer
Katherine Harris Election Officer
Carol J. Hasse Election Officer
Bea Heisler Election Officer
James Jangraw Election Officer
Elaine M. Jefferson Election Officer
Sheila Jones Election Officer
Ronald D. Karr Election Officer

Jennifer Kingsbury Election Officer
Jan Kobs Election Officer
Jennifer Koulopoulos Election Officer
Jeanne LeBlanc Election Officer
Patricia W. LeBlanc Election Officer
Lois Libby Election Officer
Doris E. Livadas Election Officer
Virginia I. Malouin Election Officer
Fay McChristian Election Officer
Thomas J. McGrath Election Officer
Jeanne Nevard Election Officer
Carol M. Quinn Election Officer
Johanna Reagan Election Officer
Suzanne C. Rowse Election Officer
Margaret Scarsdale Election Officer
Barbara Seeger Election Officer
Martha Spaulding Election Officer
Tara Stakun Election Officer
Barbara Z. Stromsted Election Officer
Diane P. Temple Election Officer
Marilyn Tremblay Election Officer
Patricia Wallace Election Officer
Virginia E. Welwood Election Officer
Janice Young Election Officer

Paul Spoth Precinct 1 Clerk
Virginia Boundy Precinct 1 Deputy Clerk
Michael J. Recco Precinct 1 Deputy Warden
LeeAnn Phoenix Precinct 1 Warden
Barbara Bennett Precinct 3 Warden
Jennifer Putnam Precinct 3 Clerk
Jim Collins Warden
David Pease Warden

6. Action Items

6.1. Public Hearing- Class II Used Car Dealer License

Mike Green from 1A Auto introduced two of his employees, Andrew and Walter to give a slide presentation about what the business is all about. They proceeded to describe how the business will be purchasing cars from auction and creating how to videos for auto repairs on their YouTube channel. They will then resell these autos back to auction, none will be sold to the public or open to the public. Most vehicles will be kept inside the building with the typical holding time for each car approximately 30 days. Mr. Nutter made note that there was a letter from Bob Kelly, the Building Inspector, describing this property is located in an Industrial District and motor vehicle sales (a car lot open to the public) is not a permitted use in this district. Vehicles that are stored inside the building and sold on-line and/or off the premises would be permitted under Appendix A-Table of Principal Uses as a warehouse, wholesale or indoor storage facility. Ms. Ferolito asked how many cars would be worked on at a time. The answer was 4-5. She also asked how many cars are they allowed to have outside based on the landlord. The answer was 10. Phil Durno made note of the tax break/tiff on the property owned by the business owner of 1A Auto. Mike Green spoke on behalf of his taxes being paid on time and in the proper manner. On a motion made by Mr. Greathead and seconded by Ms. Ferolito the Board unanimously approved the Class II Used Car Dealer License to Green Cars, LLC.

6.2. Appointment Of Pepperell Housing Authority Board Member

Marilyn Tremblay, Executive Director of the Pepperell Housing Authority, introduced Irene Leddy as the next Pepperell Housing Authority Board Member. At the July 30th, 2018 meeting, the Pepperell Housing Authority Board of Commissioners voted unanimously to recommend appointing Irene Leddy to

the vacancy on their Board with the term to expire at the next Town Election in April 2019. Ms. Ferolito asked to explain why this appointment came to be since she believed someone was elected at the Town Election 2018 to fill this seat. Ms. Tremblay explained to the Board how the seat was incorrectly appointed to that seat after the election. On a motion made by Ms. Ferolito, seconded by Mr. Greathead, it was unanimously voted to appoint Irene Leddy to the Pepperell Housing Authority Board Member term to expire at the next election April 2019.

6.3. Boy Scout Memorial

Karen and Michael Ricco spoke to the Board regarding their desire to put a memorial in the Town Rotary for their son Joe who passed away at age 21 years of age after battling Leukemia for 2 years. Joe was an Eagle Scout and they would like to have a memorial dedicated to both Joe and Scouts. Karen discussed the time line of the discussions with the Town regarding the progress or lack of with the Board trying to erect this memorial. They feel like they have not been heard or had the proper response from the prior administration regarding moving forward with the memorial. It has been 3 years now and they would like to reopen the talks about putting this memorial in the rotary with the current Board. Mr. Nutter explained to the Ricco's that he did not think the rotary was a good location for the monument due to traffic and visibility. The Ricco's mentioned that the monument would not be any larger than a bush in size. Mr. Nutter also mentioned that there are town sewer lines that run under the rotary as well making it a less than desirable place to put a monument. Mr. Nutter ultimately made note that he is in favor of having a memorial, just not at the location of the rotary. The Ricco's also mentioned that this would not be a burden to the town financially or for maintenance that the town will be responsible for. There was further discussion about the past conversations with the Board regarding the choice of the location for the memorial. The Board apologized for the lack of progress with this memorial. Mr. Greathead and Ms. Ferolito mentioned that they are for the placement of the memorial in the rotary. Mr. Moak said that the Department Heads would have to have a meeting to discuss the design and location. On a motion made by Ms. Ferolito and seconded by Mr. Greathead it was unanimously decided to start the study again and to open up talks again for the placement of a memorial for Joe and Scouts. All in favor.

6.4. 17.5 West Street/Extension Of Temporary Trailer License

Al Corbett and Christine Dutton appeared before the Board to ask for another 6 month extension of their temporary license that was issued to them back in the fall of 2017. At a BOH meeting dated 10/03/17 they also appeared to request to live in a trailer temporarily at the residence of 17.5 West Street. The BOH unanimously approved the temporary trailer permit for 6 months while their house was being built, with an expiration date of 3/3/18. At a BOS meeting held on October 16, 2017, the Board made a motion to grant a temporary trailer license for a six month period to be used as a temporary dwelling according to the minutes. According to Town Zoning Bylaw, it allows the Board of Selectmen to issue a license for a temporary trailer. On November 27, 2017, the Building Department issued a permit for a temporary trailer which was good for 6 months expiring on May 27, 2018. On November 27, 2017, the Building Dept. issued a foundation only permit and a footing inspection was done on May 10, 2018. A partial foundation inspection was done on May 10, 2018. On July 5th, 2018 the home owner requested a 2 month extension on his foundation permit. The permit was extended to September 4th, 2018. An electrical inspection for a trench and service to the meter was done on July 13th, 2018. On August 7th, 2018 the home owner appeared before the BOH to ask for another extension on the temporary trailer permit which expired on March 3, 2018. The Board members unanimously voted that the temporary trailer to be removed by August 31, 2018. The home owner is looking to appeal the BOH decision or go before the BOH again. On 8/27/2018, the BOH Inspector did an inspection on the property and found that the septic system is moving along however water is still not hooked up. Mr. Corbett mentioned that due to health issues/recently having surgery and weather issues, that the project has been delayed. The modular house is being delivered this week. Things are moving along with the other delayed issued. Mr. Corbett apologized for the lack of communication with the Board as he was with the understanding that he was dealing with only the BOH. By Friday he will have water and a new septic system. He also mentioned that he has electricity also hooked up. Both home owners would not like to go back to the trailer park that they lived at, instead staying on the property until the home is delivered. Mr. Greathead asked what his time frame is and Mr. Corbett said mid-November and then two months to button up the house. There is a 6-8 week delivery time frame from the order time to delivery time. Ms. Ferolito mentioned she has been hearing from home owners for the last two years that the house was being ordered the next day. Mr. Durno, BOH member, mentioned that the BOH has been listening to the home owners for the last year talk about getting the house delivered. There was follow up conversation

about the clearing of his land and with his neighbor's situation of acquiring the extra land to be able to build. Mr. Corbett also mentioned his situation with his personal funding for this project. Mr. Corbett again apologized to the Board but he is doing the best he can. Mr. Nutter made note that what the BOS decides tonight has no bearing on the BOH decision to have the trailer removed on August 31, 2018. On a motion made by Ms. Ferolito, and seconded by Mr. Greathead, it was unanimously decided to not grant the extension for the 6 month license for the temporary trailer to the property owner.

6.5. Extension Of Legal Services For Town Counsel And Labor Counsel Until October 1, 2018

Mr. Moak spoke to the Board regarding the extension of the appointment deadline for both labor counsel and town counsel from September 11th, 2018 to October 1, 2018. Mr. Moak mentioned that the office had sent out an RFP to offices with the following timeline:

August 20th, 2018- Request for Proposals issued

September 17th, 2018- Proposals due by 11:00AM

September 24th, 2018- Board of Selectmen interviews and decision

October 1st, 2018- Effective date of appointment

On a motion made by Mr. Greathead and seconded by Ms. Ferolito, it was unanimously voted to extend the Legal Services for Town Counsel and Labor Counsel until October 1, 2018.

6.6. Request From Board Of Selectman For Use Of Finance Committee Reserve Funds

Mr. Moak informed the Board of the Police Station's generator that is dated from the 1980's that is in need of replacing after many failures over the last couple of years. Replacement of this generator has been on the capital plan but has been pushed down and now the Town is asking to replace it. On a motion by Mr. Greathead and seconded by Ms. Ferolito it was unanimously approved to transfer from the Finance Committee Reserve Funds \$24,000 to fund the installing and purchase of a new police station generator. All in favor.

6.7. Request For Special Town Meeting On October 15th, 2018

Mr. Moak informed the Board that he had a meeting with the Department Heads and there are needs with building maintenance and legal fees. There was also an issue with the purchasing of a Town fire Truck article that the wording was incorrect at the last Town Meeting that needs addressing. Mr. Moak would like to request a Special Town meeting for October 1st, 2018. Mr. Moak told the Board he will have all the articles to the Board to review at the September 10th, 2018 Board meeting for review. On a motion made by Ms. Ferolito and seconded by Mr. Greathead, it was unanimously voted to approve a Special Town Meeting to be held on October 1st, 2018.

There was follow up discussion for the timeline for the proper notice of citizen articles submitted to the Board for the Special Town Meeting.

6.8. Approval Of Sign And Safety Committee Proposed Stop Sign Locations

Ken Kalinowski, Town Engineer/Director of Public Works, was introduced to the Board to discuss the approval of proposed stop sign locations. The Sign and Safety Committee is working with areas that need attention for signs and there are 14 locations around town that are proposed areas for stop signs. The following locations are.

1. Prescott Street at Brookline Street from the north side- Stop & "Stop Ahead"
2. Countryside at Park- Stop Sign
3. Longmeadow at Dow- Stop Sign
4. Brookdale at Nashua Road/Rte. 111- Stop Sign
5. Post the Senior Center Driveway at Nashua Road-Stop Sign
6. Merrimack at Nasjua Road/ Rte. 111
7. Deerfield at Nashua Road/ Rte. 111
8. Prescott Street at Brookline Street. Also add "Stop Ahead" on Prescott Street on north side.
9. North Street at Prescott Street
10. Cheyenne Road at Brookline Street
11. Simonne Lane At Brookline Street
12. Bennett Street at Groton Street
13. Prospect Street at Groton Street
14. William Street at Groton Street

On a motion made by Ms. Ferolito and seconded by Mr. Greathead, it was unanimously approved to

accept the stop sign locations provided by the Signs and Safety Committee for the locations list #1-14. All in favor.

Mr. Nutter wanted to say thank you to the hard work to improve the safety around town. Renee D'Argento made note that she thinks the town has gone "stop sign crazy" and sees no need for some of the locations for stop signs.

7. Old Business

7.1. 161 Nashua Road Proposal

Margaret Scarsdale presented to the Board a citizen petition with 489 citizen signatures to adopt a non-binding resolution agreement saying they are opposed to the 161 Nashua Road Proposal. They only needed 200 signatures but provided well over. The article will be on the Special Town Meeting on October 1st, 2018. The warrant articles will be approved at the Board meeting to be held on September 10th, 2018 for the Special Town Meeting.

8. New Business

9. Executive Session

ADJOURNMENT:

On a motion made by Ms. Ferolito and seconded by Mr. Greathead, it was unanimously voted to adjourn the meeting at 8:52PM.

Respectfully submitted,

Tracie Looney, Administrative Assistant

APPROVED:

Roland P. Nutter, Chairman

Lisa M. Ferolito, Clerk

Bill Greathead