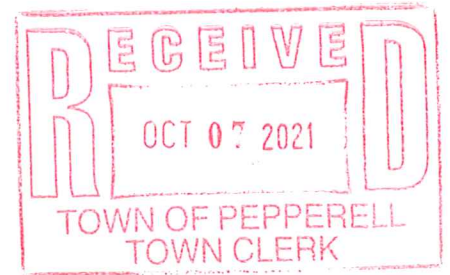


Planning Board Meeting Minutes
September 7, 2021



Board Members:

Present: Chuck Walkovich (Acting Chair), Al Patenaude and Joyce Morrow

Not Present: Casey Campetti (Chair) and Paul J. Lonergan (Clerk)

Staff: Jennifer Gingras (Town Planner) and Cheryl Lutzca (Planning Assistant)

Attendees: Gerald Couper (Pepperell Community Media), Jacob Vitali/Lowell Sun, Mark Matthews (Select Board), Margaret Scarsdale (Select Board), M. Quinton Cutler Finance Committee), Kathy Batchelder, JoAnn Morgan, Deb Fountain, Carolyn Ahdab/D. Lavender, David Louise, Dave (no last name provided), Caller 01(no name provided).

2. Call to Order

7:00P.M. The remote public meeting (recorded for future broadcast by Pepperell Community Media) was called to order by Mr. Walkovich, who stated that he would be Acting Chair in Mx. Campetti's absence.

3. Action Items (None)

6. Reports/Correspondence/Discussion (*matters that may arise that the Chair didn't reasonably anticipate*):

Discussion on Final Action Deadline in Reference to New England Craft Cultivators (NECC) Special Permit Application for an Adult Use Marijuana Retail Establishment – 112-114 Main Street, Unit 1:

Mr. Walkovich said that the Board needed to have a discussion on setting a meeting date for NECC, as the deadline to make a Decision is September 15, 2021. The Board had originally planned to meet on September 13, 2021; however, the Board needs to discuss whether to have the meeting on September 15, 2021. Brief discussion ensued regarding having the meeting date be set as September 15, 2021. Mr. Walkovich asked for a motion to set the meeting date for September 15, 2021, Ms. Morrow so moved, Mr. Patenaude seconded. Mr. Walkovich said that the meeting would be held on September 15, 2021, at 7:00p.m.

Planning Board Associate Member Vacancy:

Mr. Walkovich said that the Planning Board now has a vacancy for an Associate Board Member, now that former associate member, Jennifer Gingras, is our new Town Planner. If anyone knows of anyone that might be interested in being considered, please ask them to fill out an application.

Master Plan Implementation Team Update:

Mr. Walkovich said that requests have been sent out to all the Boards, Committees and Commissions to solicit their input on their status' in preparation for the Town Meeting.

Master Plan Priorities – Continued Discussion:

Mr. Walkovich said that there would not be any discussion on this item, where Mx. Campetti is not present.

NMCOG Update/DLTA Funding Request:

Mr. Walkovich said that NMCOG would not be meeting again until a week from Wednesday and there isn't much to update.

Grant Program Updates:

Both Mr. Walkovich and Ms. Gingras said there wasn't any new information on any of the grants.

4. Future Meetings:

- a. September 15, 2021
- b. September 20, 2021

Adjournment:

Mr. Walkovich asked for a motion to adjourn the meeting at 7:12p.m., so moved by Mr. Patenaude, seconded by Ms. Morrow. All in favor

Respectfully submitted by Cheryl Lutcza, Planning Assistant