

Mr. Coffey called the meeting to order at 9:45 A.M. In attendance were Mr. Coffey, Ms. Smith and Ms. Bolger

9/10/2019 - Minutes

1. Meeting Minutes Approval
Minutes for 6/19/19 were reviewed and signed
2. Review Time Cards
Time cards were reviewed and signed
3. Sign MVE Abatement Reports
Motor Vehicle Abatement reports for August were reviewed and signed.
4. Discuss/Approve Parcel Consolidation Form
The new parcel consolidation form was approved
5. Discuss Exemption Applications
3 exemption applications were reviewed. 2 Veteran's exemptions were approved. The deferral was approved but Ms. Bolger was asked to send a letter to the owner stating that the amount deferred was very close to reaching 50% limit of the assessed value.
6. Discuss/Approve Chapter 61A/61B Applications

A Ch61A application was reviewed and more information was required. Ms. Bolger was asked to send a letter to the applicant asking for the required documentation to correct the amount of land to be put under Chapter 61A.
7. Discuss Street Numbering
The new street numbers for the properties that have 0 or OFF as the addresses were reviewed. Ms Bolger suggested that the State Land addresses be reviewed by Ann Gagnon of the Department of Fish and Wildlife, and the Town conservation land be reviewed by the conservation agent. Letters will be sent out to the owners of the privately owned land notifying them of the changes.
8. Discuss Parcel Changes
A parcel consolidation request was filed for 65A Groton St. The Board reviewed the application and the deed filed in 2018 and voted to consolidate the parcels for Fiscal 2020.
9. Discuss ATB Case
The ATB case from the hearing in November was discussed. The Board asked that Ms. Bolger contact the Town Counsel and have him review the issue. Ms Bolger was also asked to reach out to the owner and see if there was anything we could work out before the hearing.
10. Discuss Small Commercial Exemption
The Board voted not to give a small commercial exemption
11. Any Other Business As Needed*
Ms Bolger demonstrated the application for the counter for the public to look up property record card information. The Board asked that the scanned card not be displayed. The application will be deployed once this change is made.

Ms. Bolger motioned for the meeting to be adjourned. Ms. Smith seconded. The meeting was adjourned at 11:15 A.M.