

Town Administrator Search Committee (TASC)
Meeting Minutes for September 11, 2018 - Final
Location: Lawrence Library Meeting Room

Present: Ken Kalinowski, Chief David Scott, Debra Spratt, Jason Russell, Deborah Fountain, Lisa Ferolito, and Caroline Adhab

The meeting was called to order at 5:45 PM. K. Kalinowski announced that the meeting was not being recorded or broadcast due to Executive Session.

1. Executive Session: K. Kalinowski read below MGL excerpt to explain why the Committee would be in Executive Session.

MGL Chapter 30A, Sec 21(a)(8) To consider or interview applicants for employment or appointment by a preliminary screening committee if the chair declares that an open meeting will have a detrimental effect in obtaining qualified applicants; provided, however, that this clause shall not apply to any meeting, including meetings of a preliminary screening committee, to consider and interview applicants who have passed a prior preliminary screening.

There was a motion made and seconded to go into Executive Session, with roll call vote as follows:

Ken Kalinowski	Yea
Chief David Scott	Yea
Debra Spratt	Yea
Jason Russell	Yea
Lisa Ferolito	Yea
Caroline Adhab	Yea
Deb Fountain	Yea

The Committee then adjourned into Executive Session.

2. Interviews: The Committee reviewed five new applications received in the past week. Three more candidates were selected for interviews next week. The Committee then conducted interviews with three candidates using the standard set of questions determined at the August 21st meeting.
3. Adjournment: There being no further business, a motion was made to adjourn, seconded, and a roll call vote was taken as show below.

Ken Kalinowski	Yea
Chief David Scott	Yea
Debra Spratt	Yea
Jason Russell	Yea
Lisa Ferolito	Yea
Caroline Adhab	Yea
Deb Fountain	Yea

The meeting adjourned at 9:15 PM.

The next TASC meeting is scheduled for September 17, 2018 at 5:45 PM, in the Lawrence Library Meeting Room. This will be an Executive Session, as the Committee continues to conduct interviews.