



**Master Plan Advisory Committee's**  
**Climate Change Resiliency and Sustainability Work Group**  
**Meeting Minutes - Final**

Date: Wednesday, September 19, 2018  
Time: 1:30-3:00 PM  
Location: Town Hall, Conference Room A

Meeting was called to order at 1:30 PM.

Attending: Ken Hartlage, Deb Fountain, Sherrill Rosoff, Rob Rand

Absent: Renee D'Argento, Paula Terasi

**1. Review status of Climate Change Assessment Tables for Conservation Commission, DPW and Public Health**

- a. Conservation Commission: Rob met with the Commission on Sept 11<sup>th</sup> to present them with our final draft of the Natural Habitat Assessment Tables. The tables were completed during a discussion with Conservation Commissioner Pat Swain Rice. The Commission meets again in two weeks and Rob will ask for their final vote to approve.
- b. DPW: Deb met with Ken Kalinowski, using FEMA Hazard Mitigation documentation and the assessment tables. They reviewed the data and the tables, and Ken decided that he would work with his Superintendents to complete the tables. We anticipate his completed documents within the next few days.
- c. Public Health: Ken H and Deb met with Tamara Bedard, RN, of the Nashoba Board of Health. We reviewed an assessment table focused on climate change public health issues. Tamara will review the tables and reply to us within two weeks of our meeting.

**2. Plan for further assessments**

Deb will prepare the assessment tables and meet with the Emergency Management Response contact, David Querze. He is aware that we would like to meet with him and anticipate that this meeting will take place the week of Sept 24<sup>th</sup> or the following week.

**3. Develop summary activity report for MPAC September 20, 2018 meeting**

Based on our discussion and status updates, Rob will prepare a briefing for the MPAC Committee.

**4. Matters That May Be Raised That the Chair Didn't Reasonably Anticipate**

- a. Products to deliver at October MPAC meeting. There was a discussion about what to present to the full MPAC for consideration. First, we will ask to be added to the October 11 agenda to make a brief presentation as an overview of the documentation that we will distribute to committee members at least a few days prior to the meeting. The document will consist of four parts: an Executive Summary, an introduction providing the story and background of climate change,

prepared by Ken; the vision and sustainability narrative, prepared by Renee and Sherrill, and the Assessment Tables completed to date.

- b. Ken read two emails from citizens interested in the work group's work. One has some recommendations and the second is a resident with an environmental background, who is interested in helping. Ken will reply to both and invite them to our next meeting.
- c. Next meetings
  - Sept 25<sup>th</sup>, 1:30 PM, at Town Hall, Conference Room A. This will be a work session to edit the draft report.
  - October 2<sup>nd</sup>, 1:30 PM at Town Hall, Conference Room A, for final review of documents in preparation for the MPAC October meeting

The meeting adjourned at 3:15 PM.

### **Action Items**

- All action items from the previous work group meeting are complete